



Permit Center
210 Lottie Street
Bellingham, WA 98225
phone: 360-778-8300
fax: 360-778-8301
www.cob.org

COMPREHENSIVE / NEIGHBORHOOD PLAN AMENDMENT
DOCKET APPLICATION FORM

TO BE COMPLETED BY STAFF

Date Received 3-15-2013
Case Number 2012013-00002

Use this form to request docketing of a proposed Comprehensive Plan and or Neighborhood Plan amendment(s). Applications may be submitted at any time but must be received by April 1 of each year for review during the following year. Please complete the following and attach additional pages as needed. Incomplete applications will not be accepted.

1. An application must include the following materials:

- Docket Application Form.
Fee payment calculated at 10% of the total comprehensive plan amendment fee.* The fee is not refunded if the proposal is not docketed. The fee is calculated as follows:

(a) Non-site specific Comprehensive / Neighborhood Plan amendments:

\$1,594 base fee + \$255 notice fee x 0.1 = \$185 due at docket application.

OR

(b) Site specific Comprehensive / Neighborhood Plan amendments:

\$1,594 base fee + \$255 notice fee + \$213 per acre over first acre (\$12,750 max.) x 0.1 = fee due at docket application. Final fees will be calculated at the time the application is submitted.

*Recognized Neighborhood Associations are exempt from this fee.

2. Applicant: Bellingham Parks and Recreation Department Phone: 778-7000

Address: 3424 Meridian St.

City/State/Zip: Bellingham, WA 98225

Email: lbryson@cob.org Fax: 360-778-7001

Name of contact if applicant is a group: Leslie Bryson

I have read the application materials and acknowledge that if the proposed amendment is approved by the City Council for inclusion in the annual docket, a complete Comprehensive / Neighborhood Plan Application must be submitted within 30 days of the Council's docket decision or a date approved by the Planning and Community Development Director in order to continue to final review. Failure to submit a complete application prior to the deadline may result in removal from the docket.

Applicant signature: Leslie Bryson Date: 3-15-2013

Docketing Application
Park, Recreation and Open Space Plan (PRO Plan) Update, Ch. 7 of the
Comprehensive Plan

The proposal meets the following docketing criteria:

- a. The proposed amendment represents an issue appropriately addressed in the comprehensive plan or in a neighborhood plan;

The City has included a Park, Recreation and Open Space chapter in its comprehensive plan for a number of years. The proposal will update Chapter 7 of the City's Comprehensive Plan

- b. The proposal demonstrates strong potential to serve the public interest by implementing specifically identified goals and policies of the comprehensive plan;

The PRO Plan identifies community goals and policies related to parks, trails, recreation programs and open space.

- c. The public interest would be best served by considering the proposal in the next amendment cycle, rather than delaying consideration to a future plan update process;

Public demand for park and recreation facilities can be partially met through grant funding. The Washington State Recreation and Conservation Office requires agency park plans be updated every 6 years to remain eligible for grants under the following programs:

- Boating Facilities Program (BFP)
- Federally funded Land and Water Conservation Fund LWCF)
- Washington Wildlife and Recreation Program (WWRP) including local parks, trails, water access and funding for Critical Habitat, Natural Areas, Riparian Protection, and Urban Wildlife Habitat

The City's plan must be updated by March 3, 2014 to be eligible for grants in the following state budget biennium.

- d. The amendment addresses changing circumstances, changing community values, or corrects or updates information in the comprehensive plan or a neighborhood plan;

The PRO Plan is based on providing services to the community as population increases. Population projection numbers have changed since the plan was last updated.

- e. State law requires, or a decision of a court or administrative agency has directed a change to the comprehensive plan or a neighborhood plan.

WAC 286-13-040 provides that agencies are eligible to submit applications under the specified grant programs for a period of up to six years after plan adoption.



BELLINGHAM PARKS AND RECREATION, 3424 Meridian Street, Bellingham, WA 98225
TELEPHONE (360) 778-7000 TTY (360) 738-7366 FAX (360) 778-7001

November 1, 2012
Jeff Thomas, Planning Director
210 Lottie Street
Bellingham, WA 98225

Subject: Comprehensive Plan Amendment Request; Park, Recreation and Open Space Chapter

Jeff:

This letter serves as a request for a non-site specific amendment to the City of Bellingham's Comprehensive Plan for consideration beginning in 2013 as a result of a proposed update to the Park, Recreation and Open Space Plan.

The Washington Recreation and Conservation Office is an agency that administers grants through the Washington Wildlife and Recreation Program, Land and Water Conservation Funds and Boating Facilities Program. One of the conditions of eligibility for these programs is development and adoption of a park, recreation and open space plan every 6 years. Because the City of Bellingham has been awarded a number of grants through these programs, which has helped facilitate implementation of our park capital facility program, it is prudent to remain current in this effort. The City last updated its park plan in 2008 and our eligibility will expire in March 2014.

The Parks and Recreation Department is in the process of updating this plan, which is also an element of the City's comprehensive plan. An update of the park plan will necessitate an amendment to the comprehensive plan. We anticipate having a draft plan available for Planning Commission review by September 1, 2013. Changes to the park chapter of the plan will also affect the Capital Facilities Plan chapter and possibly other sections of the comprehensive Plan.

Sincerely,

A handwritten signature in blue ink that reads "James King". The signature is fluid and cursive.

James King
Parks and Recreation Director



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Parks and Recreation Director