

**AGENDA**

**BELLINGHAM-WHATCOM PUBLIC FACILITIES DISTRICT MEETING  
THURSDAY, JULY 17, 2025  
12 P.M. – 1:30 P.M.  
City Council Conference Room, 210 Lottie Street, Bellingham, WA**

**CALL TO ORDER**

**ROLL CALL**

**OPEN PUBLIC COMMENT PERIOD**

Citizens may speak informally to the Board on subjects not scheduled for public hearing. Each speaker is allowed a maximum of three minutes.

**APPROVAL OF MINUTES**

**ACTION:** Approve minutes of the April 16, 2025 board meeting

**AGENDA REVIEW**

**AGENDA:**

1. BWPFD Administration and Financial Reports (*Andy Asbjornsen*)
  - a. Financial Review of second quarter of 2025.
  - b. **ACTION: Authorization of checks issued for second quarter of 2025.**
2. Capital Needs Assessment Update and Mount Baker Theatre (MBT) Roof Repair
  - a. Staff Memo (*Tara Sundin & Carol Rofkar*)
3. Responses to Board Questions (*Dan Larner & Tara Sundin*)
  - a. PFD Board Authority
  - b. Clarity related to decision-making process
  - c. Clarity on City intentions (i.e. focus on MBT and Museum only)
  - d. Other Questions
4. Proposed Fall 2025 PFD Board Meeting Schedule (*Tara Sundin*)
  - a. September 18, 2025 – SPECIAL MEETING with focus on MBT
    - i. PFD/City Authority & Responsibilities
    - ii. Existing PFD/City/MBT Foundation Roles & Responsibilities
    - iii. Capital Needs Assessment
    - iv. MBT Mission/Strategic Vision and Goals
    - v. MBT Foundation Budget
  - b. October 16, 2025 – REGULAR MEETING
    - i. 2026 Budget
    - ii. Financing options for MBT Roof Repairs, including potential bond refinancing

- c. November 20, 2025 – SPECIAL MEETING with focus on Whatcom Museum
  - i. Existing PFD/City/Museum Foundation Roles & Responsibilities
  - ii. Capital Needs Assessment
  - iii. Museum Mission/Strategic Vision and Goals
  - iv. Museum Foundation Budget
- 5. PFD Board (*Tara Sundin & Heather Aven*)
  - a. Board Member Terms Update
  - b. Election of 2025 Officers
    - i. Current officers were elected in 2023 and the two-year term limit has expired for all four positions.
- 6. Future Agenda (*Dan Lerner*)
- 7. Next meeting – September 18<sup>th</sup> at the Mount Baker Theatre, 104 N Commercial St.

**ADJOURNMENT**