

City of Bellingham Transportation Commission  
Annual Work Plan  
Last update: January 24, 2025

		2025 Work Plan													
#	Topic	Objective	14-Jan	11-Feb	11-Mar	8-Apr	13-May	10-Jun	8-Jul	12-Aug	9-Sep	14-Oct	12-Nov	9-Dec	Notes
1	Chair reporting items	Information	C	S	S	S	S	S	S	O	S	S	S	S	Monthly reporting: commissioner appointments; other
2	Staff reporting items	Information only	C	S	S	S	S	S	S	O	S	S	S	S	Monthly reporting: scheduling; Capital Improvement Projects; other
3	Parking removal and related parking issues for Transportation Fund projects	Decision			S	S	S	S	S	O	S	S	S	S	Assess monthly. As needed on a project-by-project basis.
4	Bicycle Master Plan and Pedestrian Master Plan Implementation Tracking: establish measures and targets	Discussion	C							O					Included in May 20, 2024 City Council resolution adopting bicycle and pedestrian master plans.
5	SeeClickFix functionality; response prioritization	Information only	C							O					
6	Bellingham Plan (information/introduction)	Discussion		S						O					Provide input on transportation related policy issues included in the Comprehensive Plan Update. Final recommendation anticipated in 2026.
7	Pedestrian Master Plan and Bicycle Master Plan: review catalyst projects	Discussion		S						O					Suggestion from commissioners at 11/12/2024 meeting
8	Community Streets Program	Discussion			S					O					Report on community engagement strategy for program. Requested as part of approval process in 2024. Moved from January to February to allow for presentation to City Council in January. Consider moving to March if needed.
9	Barkley Village development	Decision			S					O					Introduced in November 2024. Recommendation anticipated in January 2025.
10	Local Road Safety Plan / Safe Systems Approach	Information only	O	O	O	O	O	O	O	O	O	O	O	O	Once every two years in March. Reported LRSP in March 2024. This is updated to apply for certain grants that happen on a two-year cycle. Next presentation will be in 2026.
11	Bicycle Master Plan and Pedestrian Master Plan Implementation Tracking: establish measures and targets	Discussion			S					O					Included in May 20, 2024 City Council resolution adopting bicycle and pedestrian master plans.
12	Grants strategy	Discussion			S					O					Annually in February meeting
13	Bellingham Plan (policy)	Discussion				S				O					Provide input on transportation related policy issues included in the Comprehensive Plan Update. Final recommendation anticipated in 2026.
14	Whatcom Transportation Authority Rapid Transit Study Preliminary Locally Preferred Alternative	Discussion				S				O					WTA staff provide update on Phase 2 study.
15	Holly Street Bike Lane Project	Discussion				S				O					Project update in April 2025.
16	Transportation Improvement Plan (TIP) development	Discussion				S				O					Annually in April
17	Bellingham Plan (technical)	Discussion					S			O					Provide input on transportation related policy issues included in the Comprehensive Plan Update. Final recommendation anticipated in 2026.
18	Bicycle Master Plan and Pedestrian Master Plan Implementation Tracking: establish measures and targets	Decision					S			O					Based on discussion in January and March 2025, make recommendation for City Council.
19	Transportation Improvement Plan (TIP)	Decision					S			O					Recommendation for City Council. Annually in May.

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	ScheduledCompletedNo activityOpen														
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20	Eldridge Avenue Pilot Project	Decision					S			O					Update and recommendation in May 2025. Updated on pilot project results in December 2024.
21	Transportation Report on Annual Mobility (TRAM)	Discussion						S		O					Annually in June (possibly earlier).
22	Community Streets Program Update	Discussion						S		O					Update on initial year of program.
23	Speed limit setting policy review	Discussion						S		O					Program formulation and recommendation.
24	Open Meeting Act training	Information							S	O					Annually in July
25	Records Management Act training	Information only							S	O					Annually in July
26	Bellingham School District update (Safe Routes to School)	Discussion							S	O					Annually in July. Topics to consider include Safe Routes to School, School Zone Safety Analysis, and potentially others. Coordinate with BSD.
27	Community Streets Program (fka Neighborhood Traffic Safety Program)	Decision								O		S			Annually in October (report on prior year and recommend projects for construction in upcoming year).
28	Automated Traffic Safety Cameras	Discussion								O		S			
29	Meeting calendar for upcoming year	Decision								O			S		Annually in November
30	Election of officers (Chair and Vice-chair)	Decision								O				S	Annually in December in preparation for next calendar year.
31	Review annual work plan	Discussion								O				S	Annually in December; update as needed during the year.
32	Climate Action Plan	Discussion								O					Topics to consider include bike/walk mode shift and transit coordination.
33	Joint Transportation Commission and Planning Commission meeting	Information only								O					Topics to consider include interface and balance of development activity affecting public rights-of-way and private property (e.g., climate action plan items (e.g., parking requirements, green development); private electric vehicle charging in public right-of-way, parking minimums (urban villages, developer collaboration, big picture on parking); general parking policy/strategy; executive action; Bellingham (Comprehensive) Plan
34	Bike, car, scooter share	Discussion								O					