You should have received your Zoom Panelist invite

**BAW Members and Ex-officio Members:** Please join the meeting 5-10 minutes ahead of the start time so we can make sure you have everything you need to participate in for the meeting.

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>6:00 - 6:05 (5 min)</td>
<td>Welcome, introductions, agenda review, approve notes from last meeting (included in your packet)</td>
<td>David Roberts, Facilitator</td>
</tr>
<tr>
<td>6:05 – 6:10 (5 min)</td>
<td>Administrative and Technology Items Update RFP Update</td>
<td>Marty Mulholland, Eric Johnston</td>
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</tbody>
</table>
| 6:10 – 7:30 (80 min) | Presentations:  
  - City fiber optic network (10 min)  
    - Q&A by workgroup members (15 min)  
  - Bellingham School District fiber optic network (10 min)  
    - Q&A by workgroup members (15 min)  
  - Port efforts at supporting broadband development (10-15 min)  
    - Q&A by workgroup members (15 min)  
  *Goal: Fact finding and education pertaining to local systems and ongoing efforts.* | Eric Johnston/Marty Mulholland, Kurt Gazow, Gina Stark |
| 7:30 – 7:50 (20 min) | Definitions discussion  
  *Goal: Agree to a preliminary set of definitions for five key words pertaining to community broadband services understanding our definitions may change with additional information from the consultant.* | David Roberts |
| 7:50 – 8:00 (10 min) | Plan Agenda for the next meeting. Evaluate this meeting. | David Roberts |
| 8:00         | Adjourn                                                                |                             |

**Next meeting scheduled for Tuesday, May 4 at 6:00pm via Zoom**
The following words describe our Vision for our meetings as the Broadband Advisory Workgroup:

Approved 2-2-2021

- See each person’s face
- Thoughtful
- Engaged
- Prepared
- Concise and specific information
- Conversational discussions
- Positive
- Great ideas
- Intelligent
- Directed
- On task
- Short as possible
- Come out with deliverables
- Tangible results
- Planning forward

Meeting Ground Rules
Approved 2-2-2021

- Start and end on time.
- One speaker at a time.
- Stick to the topic at hand.
- Ask questions to increase understanding.
- Limit distractions.
- Do your homework.
- Acknowledge that all participants bring legitimate purposes, goals, concerns and interests, whether or not there is agreement.
- Let the facilitator manage the meeting.
- Have fun. 😊