Broadband Advisory Workgroup Agenda
Tuesday, June 21, 2022
6:00pm – 8:00pm
Zoom

You should have received your Zoom Panelist invite

BAW Members and Ex-officio Members: Please join the meeting 5-10 minutes ahead of the start time so we can make sure you have everything you need to participate in for the meeting.

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Lead</th>
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<tbody>
<tr>
<td>6:00 - 6:05</td>
<td>Welcome, introductions, agenda review, approve notes from last</td>
<td>David Roberts, Facilitator</td>
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<tr>
<td>(5 min)</td>
<td>meeting (included in your packet)</td>
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<tr>
<td>6:05 – 6:10</td>
<td>Report from Eric</td>
<td>Eric Johnston</td>
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<td>(5 min)</td>
<td>6:10 – 7:10 (70 min)</td>
<td>Report Team*</td>
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<td>Review the Report Subgroup's 2nd Draft Recommendations (in your</td>
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<td>packet)</td>
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<td>Goal: Provide feedback for the next draft</td>
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<tr>
<td>7:10 – 7:30</td>
<td>Plans for presentation to Council and final contents of committee</td>
<td>David Roberts, Eric Johnston</td>
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<td>(20 min)</td>
<td>report. Goal: Decide who and how to present results to the City</td>
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<td>Council and agree to the contents of Workgroup report.</td>
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<td>7:30 – 7:40</td>
<td>Plan agenda for the next meeting. Evaluate this meeting.</td>
<td>David Roberts</td>
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<td>(10 min)</td>
<td>7:40 Adjourn</td>
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*Report Team: Steve Spitzer, Milissa Miller, RB Tewksbury, Spencer Moore, Terry Davis, Gina Stark, Atul Deshmane

Next meeting scheduled for Tuesday, July 19th at 6:00pm via Zoom
The following words describe our Vision for our meetings as the Broadband Advisory Workgroup:
Approved 2-2-2021

❖ See each person’s face
❖ Thoughtful
❖ Engaged
❖ Prepared
❖ Concise and specific information
❖ Conversational discussions
❖ Positive
❖ Great ideas
❖ Intelligent
❖ Directed
❖ On task
❖ Short as possible
❖ Come out with deliverables
❖ Tangible results
❖ Planning forward

**Meeting Ground Rules**
Approved 2-2-2021

- Start and end on time.
- One speaker at a time.
- Stick to the topic at hand.
- Ask questions to increase understanding.
- Limit distractions.
- Do your homework.
- Acknowledge that all participants bring legitimate purposes, goals, concerns and interests, whether or not there is agreement.
- Let the facilitator manage the meeting.
- Have fun. 😊