



Public Works Department

City of Bellingham

Broadband Advisory Workgroup Agenda

Tuesday, August 2, 2022

6:00pm – 8:00pm*

Zoom

You should have received your Zoom Panelist invite

BAW Members and Ex-officio Members: Please join the meeting 5-10 minutes ahead of the start time so we can make sure you have everything you need to participate in for the meeting.

Time	Topic	Lead
6:00 - 6:05 (5 min)	Welcome, introductions, agenda review, approve notes from last meeting (included in your packet)	David Roberts, Facilitator
6:05 – 6:10 (5 min)	Report from Eric	Eric Johnston
6:10 – 6:50 (40 min)	Final Review of Recommendations and Agenda Bill Contents Goal: Ensure content meets the members expectations	David Roberts and Eric Johnston
6:50 – 7:45 (55 min)	Dry Run of Presentation for City Council Goal: Review presentation and provide comments to the presentation team	Milissa Miller and presentation team
7:45 – 8:00 (15 min)	Evaluate the Broadband Workgroup process and outcomes and provide feedback	David Roberts
8:00	Adjourn	

* Please note: This may be the last scheduled meeting of the Broadband Advisory Workgroup and as such we may need to continue past 8:00pm to be prepared for your August 29th presentation to City Council. Please keep this in mind as you plan your evening. Thank you.

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The following words describe our Vision for our meetings as the Broadband Advisory Workgroup:

Approved 2-2-2021

- ❖ See each person's face
- ❖ Thoughtful
- ❖ Engaged
- ❖ Prepared
- ❖ Concise and specific information
- ❖ Conversational discussions
- ❖ Positive
- ❖ Great ideas
- ❖ Intelligent
- ❖ Directed
- ❖ On task
- ❖ Short as possible
- ❖ Come out with deliverables
- ❖ Tangible results
- ❖ Planning forward

Meeting Ground Rules

Approved 2-2-2021

- Start and end on time.
- One speaker at a time.
- Stick to the topic at hand.
- Ask questions to increase understanding.
- Limit distractions.
- Do your homework.
- Acknowledge that all participants bring legitimate purposes, goals, concerns and interests, whether or not there is agreement.
- Let the facilitator manage the meeting.
- Have fun. 😊