You should have received your Zoom Panelist invite

**BAW Members and Ex-officio Members:** Please join the meeting 5-10 minutes ahead of the start time so we can make sure you have everything you need to participate in for the meeting.

<table>
<thead>
<tr>
<th>Time</th>
<th>Topic</th>
<th>Lead</th>
</tr>
</thead>
<tbody>
<tr>
<td>6:00 - 6:05</td>
<td>Welcome, introductions, agenda review, approve notes from last meeting (included in your packet)</td>
<td>David Roberts, Facilitator</td>
</tr>
<tr>
<td>6:05 – 6:10</td>
<td>Report from Eric</td>
<td>Eric Johnston</td>
</tr>
<tr>
<td>6:10 – 7:15</td>
<td>Review and Vote to Approve Recommendations and Agenda Bill Presentation Goal: Ensure content meets the members expectations</td>
<td>David Roberts and Eric Johnston</td>
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<tr>
<td>7:15 – 7:30</td>
<td>Evaluate the Broadband Workgroup process and outcomes and provide feedback</td>
<td>David Roberts</td>
</tr>
<tr>
<td>7:30</td>
<td>Adjourn</td>
<td></td>
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</tbody>
</table>
The following words describe our Vision for our meetings as the Broadband Advisory Workgroup:
Approved 2-2-2021

❖ See each person’s face
❖ Thoughtful
❖ Engaged
❖ Prepared
❖ Concise and specific information
❖ Conversational discussions
❖ Positive
❖ Great ideas
❖ Intelligent
❖ Directed
❖ On task
❖ Short as possible
❖ Come out with deliverables
❖ Tangible results
❖ Planning forward

Meeting Ground Rules
Approved 2-2-2021

• Start and end on time.
• One speaker at a time.
• Stick to the topic at hand.
• Ask questions to increase understanding.
• Limit distractions.
• Do your homework.
• Acknowledge that all participants bring legitimate purposes, goals, concerns and interests, whether or not there is agreement.
• Let the facilitator manage the meeting.
• Have fun. 😊