



Public Works Department
City of Bellingham

Broadband Advisory Workgroup Agenda
Tuesday, April 5, 2022 - REVISED
6:00pm – 8:00pm
Zoom

You should have received your Zoom Panelist invite

BAW Members and Ex-officio Members: Please join the meeting 5-10 minutes ahead of the start time so we can make sure you have everything you need to participate in for the meeting.

Time	Topic	Lead
6:00 - 6:05 (5 min)	Welcome, introductions, agenda review, approve notes from last meeting (included in your packet)	David Roberts, Facilitator
6:05 – 6:50 (45 min)	Magellan Advisors Status Update from Magellan Advisors Goals: Review and provide feedback to Magellan.	Jory Wolf and Greg Lauderman
6:50 – 7:10 (20 min)	Review of presentation on definitions for April 25th City Council Goal: Provide feedback on presentation	Spencer Moore and Eric Johnston
7:10 – 7:25 (15 min)	Review Meeting Summary Report Goals: Review and comment	Steve Spitzer, Michelle Kopcha, and Terry Davis
7:25 – 7:45 (20 min)	Agenda bill and report outline Goal: Learn what is needed to prepare City Council deliverables	Eric Johnston
7:45 – 7:50 (5 min)	Identify subgroups to develop agenda bill and prepare workgroup report	David Roberts
7:50 – 8:00 (10 min)	Plan Agenda for the next meeting. Evaluate this meeting.	David Roberts
8:00	Adjourn	

Next meeting scheduled for Tuesday, May 3rd at 6:00pm via Zoom

1) Magellan Advisors presents their draft report to Workgroup; 2) Discussion of summary of meetings; 3) Identify subgroups to develop resolution and draft the workgroup report.

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The following words describe our Vision for our meetings as the Broadband Advisory Workgroup:
Approved 2-2-2021

- ❖ See each person's face
- ❖ Thoughtful
- ❖ Engaged
- ❖ Prepared
- ❖ Concise and specific information
- ❖ Conversational discussions
- ❖ Positive
- ❖ Great ideas
- ❖ Intelligent
- ❖ Directed
- ❖ On task
- ❖ Short as possible
- ❖ Come out with deliverables
- ❖ Tangible results
- ❖ Planning forward

Meeting Ground Rules

Approved 2-2-2021

- Start and end on time.
- One speaker at a time.
- Stick to the topic at hand.
- Ask questions to increase understanding.
- Limit distractions.
- Do your homework.
- Acknowledge that all participants bring legitimate purposes, goals, concerns and interests, whether or not there is agreement.
- Let the facilitator manage the meeting.
- Have fun. 😊