



## Public Works Department

City of Bellingham

### Broadband Advisory Workgroup Agenda

**Tuesday, April 5, 2022 - REVISED**

**6:00pm – 8:00pm**

**Zoom**

You should have received your Zoom Panelist invite

BAW Members and Ex-officio Members: Please join the meeting 5-10 minutes ahead of the start time so we can make sure you have everything you need to participate in for the meeting.

Time	Topic	Lead
6:00 - 6:05 (5 min)	Welcome, introductions, agenda review, approve notes from last meeting (included in your packet)	David Roberts, Facilitator
6:05 – 6:50 (45 min)	<b>Magellan Advisors Status Update from Magellan Advisors</b> Goals: Review and provide feedback to Magellan.	Jory Wolf and Greg Lauderman
6:50 – 7:10 (20 min)	<b>Review of presentation on definitions for April 25<sup>th</sup> City Council</b> Goal: Provide feedback on presentation	Spencer Moore and Eric Johnston
7:10 – 7:25 (15 min)	<b>Review Meeting Summary Report</b> Goals: Review and comment	Steve Spitzer, Michelle Kopcha, and Terry Davis
7:25 – 7:45 (20 min)	<b>Agenda bill and report outline</b> Goal: Learn what is needed to prepare City Council deliverables	Eric Johnston
7:45 – 7:50 (5 min)	<b>Identify subgroups to develop agenda bill and prepare workgroup report</b>	David Roberts
7:50 – 8:00 (10 min)	<b>Plan Agenda for the next meeting. Evaluate this meeting.</b>	David Roberts
8:00	<b>Adjourn</b>	

**Next meeting scheduled for Tuesday, May 3<sup>rd</sup> at 6:00pm via Zoom**

1) Magellan Advisors presents their draft report to Workgroup; 2) Discussion of summary of meetings; 3) Identify subgroups to develop resolution and draft the workgroup report.

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**Engineering**  
104 W. Magnolia Street, Suite 109  
Bellingham, WA 98225  
Phone: (360) 778-7900  
Fax: (360) 778-7901  
TTY: (360) 778-8382  
Email: pw@cob.org

**Natural Resources**  
Physical: 2200 Nevada Street  
Mailing: 2221 Pacific Street  
Bellingham, WA 98229  
Phone: (360) 778-7800  
Fax: (360) 778-7801  
Email: pw@cob.org

**Operations**  
2221 Pacific Street  
Bellingham, WA 98229  
Phone: (360) 778-7700  
Fax: (360) 778-7701  
Email: pw@cob.org



**The following words describe our Vision for our meetings as the Broadband Advisory Workgroup:**  
Approved 2-2-2021

- ❖ See each person's face
- ❖ Thoughtful
- ❖ Engaged
- ❖ Prepared
- ❖ Concise and specific information
- ❖ Conversational discussions
- ❖ Positive
- ❖ Great ideas
- ❖ Intelligent
- ❖ Directed
- ❖ On task
- ❖ Short as possible
- ❖ Come out with deliverables
- ❖ Tangible results
- ❖ Planning forward

**Meeting Ground Rules**

Approved 2-2-2021

- Start and end on time.
- One speaker at a time.
- Stick to the topic at hand.
- Ask questions to increase understanding.
- Limit distractions.
- Do your homework.
- Acknowledge that all participants bring legitimate purposes, goals, concerns and interests, whether or not there is agreement.
- Let the facilitator manage the meeting.
- Have fun. ☺