

Steve Spitzer asked about providing a glossary as an attachment to the agenda bill, then offered to create one for the group. All agreed. Eric Johnston clarified that it is ok to include a glossary from this group even if Magellan is including a glossary in their report.

4. Plan for presentation to Council and final contents of committee report

David Roberts discussed the final assignments for the Workgroup. He recommended Workgroup members review the observations and recommendations document. Additional attachments to the agenda bill will include the Magellan report and a report from the ISPs. Hopefully, both reports will be available before July 19th so the Workgroup can review the entire package.

The Workgroup should plan to present to City Council on August 29th. Milissa Miller, RB Tewksbury, Michelle Kopcha and Kris Keillor volunteered to prepare the presentation. Milissa and Kris volunteered to make the presentation for City Council.

Eric Johnston reminded the group that Council presentations are generally 10-15 minutes long with about 10-15 slides. The presenters should be prepared to answer questions. The presentation will likely be to the entire council. If it is in person, it will be at City Council chambers, either at 10 AM or 1 PM, depending on the agenda that is developed for the day. Eric suggested blocking off the day to be sure.

City staff will take what the presentation team prepares and dress it up for the Council.

Meeting adjourned 8:15 PM.

Next meeting scheduled for Tuesday, July 19th, 2022 at 6:00 PM via Zoom