



Public Works Department City of Bellingham

Broadband Advisory Workgroup

Meeting Notes

Tuesday, July 19, 2022

6:00pm – 7:45PM

Zoom

WG Members in attendance:

Spencer Moore
Steve Spitzer
RB Tewksbury
Milissa Miller

Michelle Kopcha
Kristopher Keillor
Linda Fels

Ex Officio Members in attendance:

Gina Stark
Kurt Gazow

Atul Deshmane
David Namura
Terry Davis

City Staff and Facilitator in attendance:

David Roberts, Facilitator
Eric Johnston, Public Works Director
Iris Kaneshige, Public Works Administrative Support
Jennifer Hamilton, Public Works Administrative Support

1. Welcome, Introductions, Agenda Review, Approval of Notes

Notes from June 21st were approved.

2. Report from Eric Johnston

Steve asked if the Workgroup would be discussing anything more with Magellan? Eric responded no. Workgroup should continue their work and the Magellan report will be added to the Workgroup final report to Council as an attachment. Eric also noted that the observations and recommendations prepared by the sub-committee will be drawn up into resolution form when the group is done and the folks from legal department will review and potentially tweak them before they go to City Council.

3. Final Review of Recommendations and Agenda Bill Contents

David Roberts noted that the only section of the observations and recommendations document needing additional discussion since the June 21st meeting was the description of the city's network comprehensive plan/strategy.

A lively conversation regarding how to organize the recommendations for this section continued for most of the meeting. Many good suggestions for edits were provided and some important clarifications explored and incorporated.

To allow time to hear the dry run of the presentation, the review was not completed. However, David agreed work through some final questions and to send the latest draft to the group for review.

4. Dry Run of Presentation for City Council

Milissa Miller shared the presentation prepared by the Presentation Workgroup comprised of Milissa, Michelle Kopcha, RB Tewksbury, Spencer Moore, and Kris Keillor. They held 3 meetings and prepared a presentation for City Council of approximately 10 minutes in length. Some comments were incorporated into the presentation by David Roberts; however, the Workgroup did not get all the way through the presentation. All agreed that additional review and input was

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needed including final concepts included in the Observations and Recommendations document before providing the presentation to Council on August 29th.

5. Future meeting plans. Evaluate this meeting

The Workgroup agreed to meet again on August 2. The focus of that meeting will be on the final agenda bill contents and a second run through of the presentation. The Presentation Workgroup will meet again on July 28th from 1:00-2:30 to prepare for the August 2 meeting.

Meeting adjourned 8:11 PM.

Next meeting scheduled for Tuesday, August 2nd, 2022 at 6:00 PM via Zoom