



Public Works Department

June 12, 2026

To: Northwest Clean Air Agency
Attn: Agata McIntyre, Engineering Manager

From: City of Bellingham
Post Point Wastewater Treatment Plant

RE: Emission Control Upgrades Project - Settlement Agreement Annual Written Update

Agata:

The City of Bellingham is submitting this letter in accordance with the Terms of the Settlement Agreement entered into by the City and the Northwest Clean Air Agency (NWCAA) in November 2025. We submit this letter and the Basis of Design Report to satisfy the requirements outlined in Term 1.b.i, submission of Basis of Design Report, and Term 4, annual written updates.

Basis of Design Report

The City has continually progressed on the evaluation and design of the Emission Control Upgrades Project beginning with contracting for an alternatives analysis and study phase in 2024. The Basis of Design Report attached represents the guidance document for the preliminary design phase of this project. The Basis of Design Report was completed and accepted by the City on June 1, 2026. Submission of this report to NWCAA prior to June 30, 2026 satisfies the milestone requirement as outlined in Term 1.b.i.

Annual Written Update

The City has completed several objectives related to the Emission Control Upgrades Project during the past year. Significant elements of progress are represented in the Basis of Design Report and the attachments.

Notable project milestones occurring after finalization of the Settlement Agreement in November 2025:

- December 2025: Agreement to provide Owner Advisor Services completed with Brown and Caldwell (Consultant)
- December 2025: City presented to the Washington State Project Review Committee (PRC) for approval to utilize the General Contractor/Construction Manager alternative contracting procedure.
 - The PRC granted approval to the City for GC/CM delivery on December 8, 2025.
- January/February 2026: Environmental Conditions and Permitting Considerations and Cultural Resource Reports completed.
 - Field work for these analyses was performed in 2025.
 - Preliminary tribal outreach for cultural resource concerns carried out in December 2025.
- March 2026: Request for Proposals for GC/CM Services published
- April 2026: Agreement to provide preliminary through final design services completed with Brown and Caldwell (Consultant)

- June 2026: Completion of Basis of Design Report
- June 2026: The GC/CM selection process is scheduled to conclude on June 16, 2026.
 - The City and selected Contractor will then work to execute the GC/CM contract for the Emission Control Upgrades project.

This written update on status satisfies the Term 4 requirement for an annual update and update upon completion of the milestone per Term 1.b.i.

The Emission Control Upgrades Project remains in progress and on schedule as outlined in the Settlement Agreement. We anticipate achieving the shared goal of improved air quality in Bellingham via the implementation of this capital project, and the City appreciates the ongoing collaboration with NWCAA as the project progresses.

Regards,

Stephen Day
Plants Engineer, Public Works Department