



# Exhibit A

## Filming Request Form - City Property

### Instructions

In order to process your request, please complete this form in its entirety. Answer questions completely and use additional paper if necessary. **A copy of the film script MUST be attached to this form.**

### Production Company

Name \_\_\_\_\_

Address \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Is the production company licensed? If so, by what organization? \_\_\_\_\_

How long have you been in business? \_\_\_\_\_

An agreement between the City and the production company will need to be signed. Do you maintain a normal business insurance program and will a certificate of insurance including additional insured status be available to the City? \_\_\_\_\_

### Logistics

Proposed Dates and Times \_\_\_\_\_

Exact Location(s) \_\_\_\_\_

Vehicles and Equipment to be Used \_\_\_\_\_

Scope of Activity and Scenes \_\_\_\_\_

Why have you selected this City owned location as your filming location? \_\_\_\_\_

### Film Content

What is the general plot or theme? What do you anticipate for a rating? \_\_\_\_\_

Has the production company been involved in other filming or video productions? Please identify. \_\_\_\_\_

Do you plan to reference the City in the film? How? \_\_\_\_\_

Does the film include (check each applicable box):

☐ Profanity

☐ Violence

☐ Nudity

☐ Sex

☐ Drug or alcohol abuse

#### **For City of Bellingham use only (circle one and handle as described):**

Parks and Rec -- Approved  
Legal-- Approved

Disapproved  
Disapproved

(If approved by Parks, forward to Legal)

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_