

Date	Recommendation/Request	Presentation to IAB/City	Outcome
6/23/2020	<i>Provide language interpretation for board members and immigrant community during zoom meetings. Provide translation of written materials.</i>		Online interpretation and document translation began 8/18/2020
7/23/2020	<i>Reallocate funds from police budget to other community safety priorities</i>		No response
9/15/2020	<i>Provide more comprehensive data about BPD/What-Comm contacts with CBP and ICE</i>		No response
11/17/2020		<i>Tino Gallegos, Immigration Liaison, City of San Antonio - best practices for a City funded immigrant resource center</i>	
11/17/2020		<i>Joaquin Uy, Seattle's Office of Immigrant and Refugee Affairs - best practices for a city funded Immigrant Resource Center</i>	
12/15/2020		<i>Scott Grunhurd, Gregory Erickson from What-Comm dispatch presented on procedures and practices of interlocal 911 agreement</i>	
1/19/2021	<i>Update founding ordinance to include appointment process for alternates and expand residency requirement to all of Whatcom County (rather than just city of Bellingham). Updates to Membership and appointment, Terms, Residency, Organization and Meetings</i>		Revised ordinance passed by city council on 3/8/2021
3/16/2021		Dr Josh Cerretti presented on history and current status of militarized policing as it relates to immigrant safety in Whatcom County	
4/20/2021	<i>Create a procedure or policy for partner agency involvement to ensure adherence to similar standards of conduct as BPD and share the policy publicly.</i>		No response
4/20//2021	Investigate any footage obtained by CBP at encampment sweeps, request that any charges filed from footage gathered by CBP at that event be dropped.		No response

6/15/2021	Recommendation from Mayor's Office of Immigrant Affairs in NYC and the Immigrant and Refugee Affairs Office in Denver to City Council: to figure out a way to establish and fund the Board and then allow the community to construct it. Overall observation: Mayor and City Council support has been fundamental • Denver: Office was established by executive order by the Mayor		
8/17/2021	Create equitable distribution of information regardless of English proficiency; establish formal processes so that, as the City grows, policy and budget are created in a more inclusive manner (perhaps a part of an immigrant resource center?). Translate the IAB page of the City website (and eventually all pages of the City website)		
10/19/2021		Oksana Bilobran, Office of Immigrant and Refugees Affairs, Seattle - Best practices and budget strategy for city funded Immigrant Resource Center	
11/16/2021	recommendation to the Administrative Board of What-Comm that they require any contracting agency with What-Comm have a policy in line with the Keep Washington Working Act.		No response
11/16/2021	Process subcommittee recommends that the board have an annual alignment meeting		One IAB retreat was held with city staff on 5/12/2023
11/20/2021	IAB members request quarterly meetings with the mayors office, rotating by subcommittee (to avoid quorum)		The mayor's office declined quarterly meetings
11/30/2021	official request to form a city-funded Immigrant Resource Center - letter to mayor		IRC was not funded in 2022 biennial budget
12/20/2021		IAB and city staff toured DHS-HSI Office in Ferndale, Washington by Assistant Special Agent (overseeing Washington State offices), Matthew Murphy.	
12/21/2021	The community needs information on tenant rights laws. Many immigrants and workers lost homes during the flood. An Immigrant Resource Center would be beneficial for this community. Also, language access for emergency response is critical.		No response

1/18/2022	Process subcommittee recommends updating section 2.26.020 in the ordinance to include: The Board will review all new Board member applications and make recommendations to the Mayor for appointment. Member applications shall receive a two-thirds affirmative vote from the Board before being forwarded to the Mayor for appointment.		No response
1/25/2022		IAB and city staff member Nalini Margaitis toured the Enforcement and Removal Office in Ferndale and interviewed staff about operations and interactions with immigrant community members	
4/19/2022	Board votes 9-0 to approve updates to ordinance		Updated ordinance language went to city council/staff but was never discussed/voted on
5/9/2022	IRC subcommittee presented proposal to city council for an Immigrant Resource Center		City Council voted 7-0 to direct the mayor's office to draft model proposals and budgets for an immigrant resource center
5/12/2022	NW Immigrant Rights Project, Columbia Legal Services and the ACLU sent a cease and desist letter regarding violations of Keep Washington Working to Whatcom County Sheriff, Bellingham Police Department, Whatcom County Prosecutor, What Comm, and Bellingham City Attorney Alan Marriner		A response regarding correction specific KWW violations is requested by 6/17/2022
5/17/2022		Phil Neff from UW Center for Human Rights	
5/17/2022		Mina Barahimi Martin and Enoka Herat from ACLU	
5/17/2022		Mayor Fleetwood attends IAB for a Q&A about scope and purpose of the board, and concerns about the city not implementing the Keep Washington Working model policies	Mayor Fleetwood said he would follow up with Deputy Chief Almer to see why they did not adopt the uniform KWW rule and if an alternative policy has been submitted to the AG's Office.

6/21/2022		Shu Ling Hergenbahn-Zhao from the Racial Equity Commission presented to the board on the process of establishing the REC and the differences between REC and IAB (why both are necessary)	
7/11/2022		Riveters Collective sent a letter to the mayor and county executive addressing concerns about KWW violations	Brian Heinrich responded that "The City will update various manuals and train employees to ensure compliance with the Keep Washington Working Act in accordance with the guidance provided by the Attorney General and continue to log interactions that are then submitted to Immigration Advisory Board (IAB) for review."
7/19/2022		Brian Heinrich, Deputy Administrator, provided the Board with an update on the IRC.	Heinrich will come back before Council (fall) and IAB (Sept) to discuss options and potential recommendation.
7/27/2022		Assistant City Attorney Michael Good responds to letter from NWIRP, CLS, ACLU	IAB is named as the way in which the city is complying and proving compliance with KWW
7/27/2022		Members of IAB and council member Hannah Stone toured the Customs and Border Patrol Headquarters in Blaine and interviewed officers about policies and procedures	
8/23/2022		Members of IAB and council member Hannah Stone toured the Peace Arch Port of Entry	
10/18/2022		Mayor's office - model proposal for an Immigrant Resource Center and follow up questions presented to IAB by city administrator Brian Heinrich	Heinrich presented this same summary proposal to city council on 10/24/2022
10/18/2022		Board member Tara Villalba, proposal for city funded Immigrant Resource Center	
10/18/2022	Request to be added to city council agenda for updates on inclusion of IRC in biennial budget		No response
10/24/2022		City Administrator Brian Heinrich presented summary proposal and follow up questions to city council	Mayor's office will further refine the proposal and

			return for discussion at a future meeting
11/14/2022		Councilmember Lilliquist proposed a budget amendment for \$975,000 over 2 years (2023-2024 budget) to fund an Immigrant Resource Center	Council votes 4-3 against funding an Immigrant Resource Center. Votes 7-0 to fund a Request for Proposals for an outside entity to research and report back on the need for an Immigrant Resource Center
11/15/2022	Request for translation headsets at in person meetings for simultaneous translation		Headsets were provided beginning 5/2023
11/21/2022		Charles Prosper, Chief Executive of PeaceHealth Northwest Network, sent a letter to Mayor Fleetwood in support of the IAB and a city funded Immigrant Resource Center	
12/13/2022		City Attorney Alan Marriner brought an OPMA presentation to the board, but it was discovered that the presentation was only in English and would take about an hour.	The board asked Marriner to return with a presentation that was bilingual for the written portion. Marriner agreed to return at a future date. An alternative was offered for members to take the OPMA training through a video on the state's website.
2/21/2023	A letter was sent from the IAB advising the City to advocate for new language to be included in the interlocal agreement with WhatComm that would require all signatories to abide by the Keep Washington Working Act. Pai emphasized that the letter was requested by the City after many conversations about the Keep Washington Working Act. The Deputy Administrator is in support of adding this language, but needed a letter to present to the WhatComm board.		The city did not include the recommended language to require all signatories to abide by the Keep Washington Working Act in their updated Interlocal Agreement with Whatcomm, passed by consent agenda on January 9, 2024.
3/21/2023	Recommended edits to scope of work evaluation criteria documents for analysis regarding the establishment of an Immigrant Resource Center		
3/21/2023	Recommended Victor Rodriguez as facilitator for board retreat after reviewing 5 applicants		Rodriguez was hired by the city to facilitate the 5/12/2023 board and city retreat
4/18/2023	Letter to mayor and city staff responding to Brian Heinrich's		After several meetings and versions of drafts, a compromise on language

	revisions to RFP documents/suggestions		was reached and the RFP was published through the City of Bellingham portal on 6/12/2023
4/18/2023	Recommendation to reappoint Liz Darrow for a second two year term		No response until 7/18/2023. The mayor declined to reappoint Liz Darrow.
6/20/2023		Blake Lyon, Planning and Community Development Director, presented on the Comprehensive Plan. He gave an overview of what the Comprehensive Plan does, how it is formed, and the process for gathering community input for the upcoming plan.	
6/20/2023	Recommendation that the RFP deadline be extended to allow time for applicants to respond		The RFP deadline was extended by 30 days
6/20/2023	Recommendation to to the mayor's office to appoint Senaida Perez Villegas, Gabriela Montenegro, Daniel Cruz, Jian He, Imanat Kang		All recommended board members were appointed with the exception of Senaida Perez Villegas. No explanation was given for not appointing Senaida. 4 vacancies on the board remained.
6/20/2023	Subcommittees presented each of their 18 month workplans with council liaison and city staff present.		No objections to these workplans were raised.
7/18/2023		Letter from Mayor Fleetwood stating that he would not reappoint Liz Darrow to the IAB despite a unanimous recommendation to do so.	
8/15/2023		Letter to city staff, mayor's office, and IAB from Sophia Rey reflecting on time in the IAB	
8/24/2023		IRC subcommittee and City staff meet to score the two RFP proposals	
9/19/2023	Recommendation to provide surveys such as the Climate Action Survey and others provided in additional languages (Spanish, Russian, Punjabi at least)		Deputy Administrator Janice Keller said she would follow up with the survey contractor to see if translation is possible
9/19/2023		Jace Cotton of Community First Whatcom presented on seven mini initiatives that CFW hopes county council will vote on in the future	
10/20/2023		IRC subcommittee and city staff meet to interview both RFP respondents	No updates on the progress of this work have been provided

11/21/2023		Letter from Mayor Fleetwood with further information about why he did not reappoint Liz Darrow despite unanimous recommendation from the IAB	
12/19/2023		Presentation from Council Member Hannah Stone on her intentions to suggest a suspension of the IAB	Stone presented a draft ordinance to suspend the IAB to city council on Jan 2nd 2024