



**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**City of Bellingham**  
**And**  
**Local 1937**  
**Guild of Pacific Northwest Employees**

**Security at City Hall**

- I. **PURPOSE:** The purpose is to memorialize the agreement regarding security at City Hall.
- II. **SCOPE:** This agreement covers security work inside City Hall and the exterior perimeter of City Hall.
- III. **AGREEMENT:**

WHEREAS, the parties signed an agreement to establish a temporary city-run shower program; and

WHEREAS, the Opportunity Council begins operating the shower program on Fridays, Saturdays, and Sundays beginning November 10<sup>th</sup>, 2023 on an interim basis to fill a gap in this service need prior to The Way Station being operational in summer 2024; and

WHEREAS, our communities are struggling with the impacts of a regional and nation-wide fentanyl and meth use crisis manifesting locally, specifically resulting in more frequent unpredictable and unacceptable behavior from some residents in and near our City-owned facilities; and

WHEREAS, City employees are requesting a security staff presence at City Hall;

NOW, THEREFORE, the parties agree that:

**Security on Fridays**

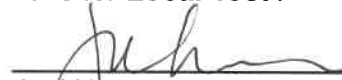
- For the duration of the Shower Program that will be operated in the City Hall parking lot, the Library Security and Information Attendants may pick up additional hours at City Hall to provide security support on Fridays.
- Picking up additional hours will not change the Library Security and Information Attendants' regular part-time status, or supervisory structure.
- The starting timeline and scheduling logistics for additional hours at City Hall will be determined through a collaborative discussion between Library Security and Information Attendants and Library management.

- City Hall will be responsible for providing a point of contact for Library Security and Information Attendants who are scheduled at City Hall, as well as orientation training.
- Library Security and Information Attendants who are scheduled at City Hall may be reassigned to the Library if unforeseen scheduling needs at the Library arise.
- The City may contract private security personnel to provide security on the Friday shifts not covered by the Library and Security and Information Attendants.

**Security Mondays-Thursday**

- The City may contract private security personnel to conduct hourly patrols inside City Hall on Mondays through Thursdays until June 10, 2024. Total anticipated hours are 2.33 hours per day.
- Prior to June 10, 2024, City representatives will consult with the Library Security and Information Attendants covering the Fridays, personnel from the security company, union representatives and others to discuss the frequency and severity of events experienced and to discuss next steps.
- If the need arises to support ongoing security attendant(s) at City Hall, the City will endeavor to add staff and budget to support the additional staffing.

EXECUTED, this 1<sup>st</sup> day of December, 2023 for **Local 1937:**

  
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 Jael Komac, President  
 Local 1937

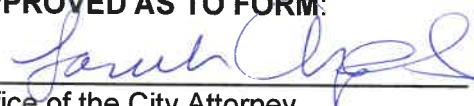
  
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 Dean Tharp, Staff Representative  
 Guild of Pacific Northwest Employees

DATED this 13 day of December, 2023 for the **CITY OF BELLINGHAM:**

  
 \_\_\_\_\_  
 Mayor

ATTEST:   
 \_\_\_\_\_  
 Finance Director

  
 \_\_\_\_\_  
 Human Resources Director

APPROVED AS TO FORM:  
  
 \_\_\_\_\_  
 Office of the City Attorney