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AGENDA

ADMINISTRATIVE BOARD

Date: Thursday January 30, 2025

1:00 PM – 3:00 PM

Location: 625 Halleck Street, Bellingham, WA

1:00 p.m. – 1:10 p.m.

CALL TO ORDER – Whatcom County Sheriff, Donnell Tanksley

Point of Order: This is a hybrid meeting. Please speak up to be heard and understood by those attending remotely and to ensure the audio recording is accurate. To make and second a motion, please raise your hand and wait to be audibly acknowledged by the Chair for clarity of the official record.

1:10 p.m. – 1:20 p.m.

PUBLIC COMMENT PERIOD

During this period of time, citizens may request to speak informally to the Board via ZOOM on subjects not scheduled on the agenda and will be unmuted by the moderator. EACH SPEAKER IS ALLOWED A MAXIMUM OF THREE MINUTES. If the speaker has written comments for the Board, an additional copy should be given to Julie Knight via email at jkknight@cob.org, preferably before the meeting, for our office files.

1:20 p.m. – 1:30 p.m.

Approval of the Minutes

Sheriff Tanksley

1:30 p.m. – 2:00 p.m.

What-Comm Year in Review

Justin Rasmussen, Acting What-Comm Deputy Director of Operations

2:00 p.m. – 2:30 p.m.

Prospect Year in Review

Dan McDermott, Prospect Division Chief of Communications

2:30 p.m. – 3:00 p.m.

What-Comm Facility Update

Justin Rasmussen, Acting What-Comm Deputy Director of Operations

Carol Rofkar, COB Public Works

SHKS Architects

3:00 p.m.

Adjourn

The next scheduled meeting will be held May 29th 2025, at 1 PM.

**WHAT-COMM COMMUNICATIONS CENTER
ADMINISTRATIVE BOARD
MINUTES
Thursday September 26, 2024
Meeting held at 625 Halleck Street, Bellingham WA and Via ZOOM**

Present were:

Administrative Board Members: Donnell Tanksley, Sheriff, WCSO; Kim Lund, Bellingham Mayor; Jeff Hindman, Fire Commissioners Association Representative; Chief Rebecca Mertzig, Bellingham Police Department; Hollie Huthman, City of Bellingham Council Chair of the Public Safety Committee; Chief Bill Hewett, Bellingham Fire Department; Todd Donovan, Whatcom County Council Chair of the Finance Committee and NWFRS Fire Chief J.B. Van der Veen of the Fire Chiefs Association.

Absent board members: Scott Korthuis, Lynden Mayor and Satpal Sidhu, Whatcom County Executive.

Other Panelists in attendance:

Prospect Division Chief, Dan McDermott, Bellingham Fire Department; Deputy Chief and Director of What-Comm, Jason Monson, Bellingham Police Department; Deputy Director Alysnn Everbeck, What-Comm; Superintendent, Carol Rofkar and Interim Co-Director Joel Pfundt, City of Bellingham Public Works and Adam Hutschreider, SHKS Architects.

Call to Order and Opening comments:

Sheriff Donnell Tanksley called the meeting to order at 1:00pm and asked each person to introduce themselves.

PUBLIC COMMENT PERIOD

During this period of time, citizens may request to speak informally to the Board via ZOOM on subjects not scheduled on the agenda and will be unmuted by the moderator. EACH SPEAKER IS ALLOWED A MAXIMUM OF THREE MINUTES. If the speaker has written comments for the Board, an additional copy should be given to Julie Knight via email at jkknight@cob.org, preferably before the meeting, for our office files.

Sheriff Tanksley asked if anyone had public comments.

Comments were presented by Michelle Thomas representing the What-Comm Dispatchers Guild. There were no other public comments.

Approval of the Minutes

Sheriff Tanksley asked if everyone had a chance to review the May 30, 2024, meeting minutes and if there was any discussion needed. No discussion.

Approval of the minutes was motioned by Chief Rebecca Mertzig, seconded by Councilmember Hollie Huthman. Sheriff Tanksley called for a vote. The minutes were approved unanimously.

Letters of Intent

Presented by Alysnn Everbeck

Alysnn shared that both WWU Police Department and Department of Corrections have submitted letters stating that they would like to be added as user agencies.

Corrections Specialist Chris Welch was there to represent D.O.C and Chief Katy Potts was there to represent WWU police. There was a discussion period followed by Chief Rebecca Mertzig making a motion to approve the addition of both WWU police and D.O.C. Mayor Kim Lund seconded the motion.

**WHAT-COMM COMMUNICATIONS CENTER
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Sheriff Tanksley requested individual verbal votes. J.B. Van der Veen, yes. Jeff Hindman, yes. Hollie Huthman, yes. Kelli Lund, yes. Rebecca Mertzig, yes. Donnell Tanksley, yes. Todd Donovan, yes. Satpal Sidhu and Scott Korthuis absent. Motion passed.

What-Comm / Prospect 2025 Budget

Alysn Everbeck shared that What-Comm is asking for an additional FTE to help with coverage with the addition of WWU Police Department and D.O.C.

There are some increases in technology, wages and benefits costs. There is also a request for a dedicated US Digital radio console at Prospect.

After a brief discussion, Bellingham Councilmember Hollie Huthman made a motion to approve the 2025 budget and fee allocations which includes an additional FTE at What-Comm and the addition of WWU Police and D.O.C. as user agencies. Chief Rebecca Mertzig seconded the motion. Sheriff Tanksley called for a vote. 7 were in favor, Whatcom County Councilmember Todd Donovan abstained.

What-Comm Facility Update

Presented by Carol Rofkar and Joel Pfundt from City of Bellingham Public Works and Adam Hutschreider from SHKS Architects.

Carol Rofkar briefly discussed the project and then introduced Adam Hutschreider from SHKS Architects. Adam shared a pdf document showing the structure options that were considered. The review was needed to keep the structure project within the proposed budget and allow for a building that will meet 911 operational needs. The recommended structure is "Scenario 3" which is an 8,000 square foot, single story structure with a construction cost estimated to be \$10.7 million. A discussion period followed. Some of the questions asked were: Can the building be expanded upon in the future? Who is managing the bond? The answers were that yes, there is room to expand on one side of the building and the City of Bellingham is managing the bond. Bond repayment will be made via the agency cost sharing matrix that is currently in place. Moving forward with "Scenario 3", a further cost analysis will be completed to see if there is anywhere to reduce costs and/or add additional building footage. The new cost analysis will be presented at the January meeting.

Adjourn

There being no further discussion, the meeting was adjourned at 1:50 pm

The next scheduled meeting will be held January 30, 2025, at 1 PM.



CITY OF BELLINGHAM / WHAT-COMM 911

WHAT-COMM 911 NEW FACILITY

Board Presentation



Project Goals + Objectives

- **Provide a safe and secure facility**
This includes the physical site and building features which protect the facility's functions and its employees.
- **Include redundant systems for continuous operation of the facility**
Ensuring no drop in service during a major event by providing back-up power to critical systems within the facility and flexibility during maintenance.
- **Prioritize employee health and wellness**
Providing a variety of employees spaces for rest and recovery.

Site Priorities

- **Neighborhood Scale**
The relationship between site a building elements to the surrounding building scale and use type.
- **Program Flexibility**
Ability for the building and site to accommodate growth as the needs of the facility evolve over time.

Agenda

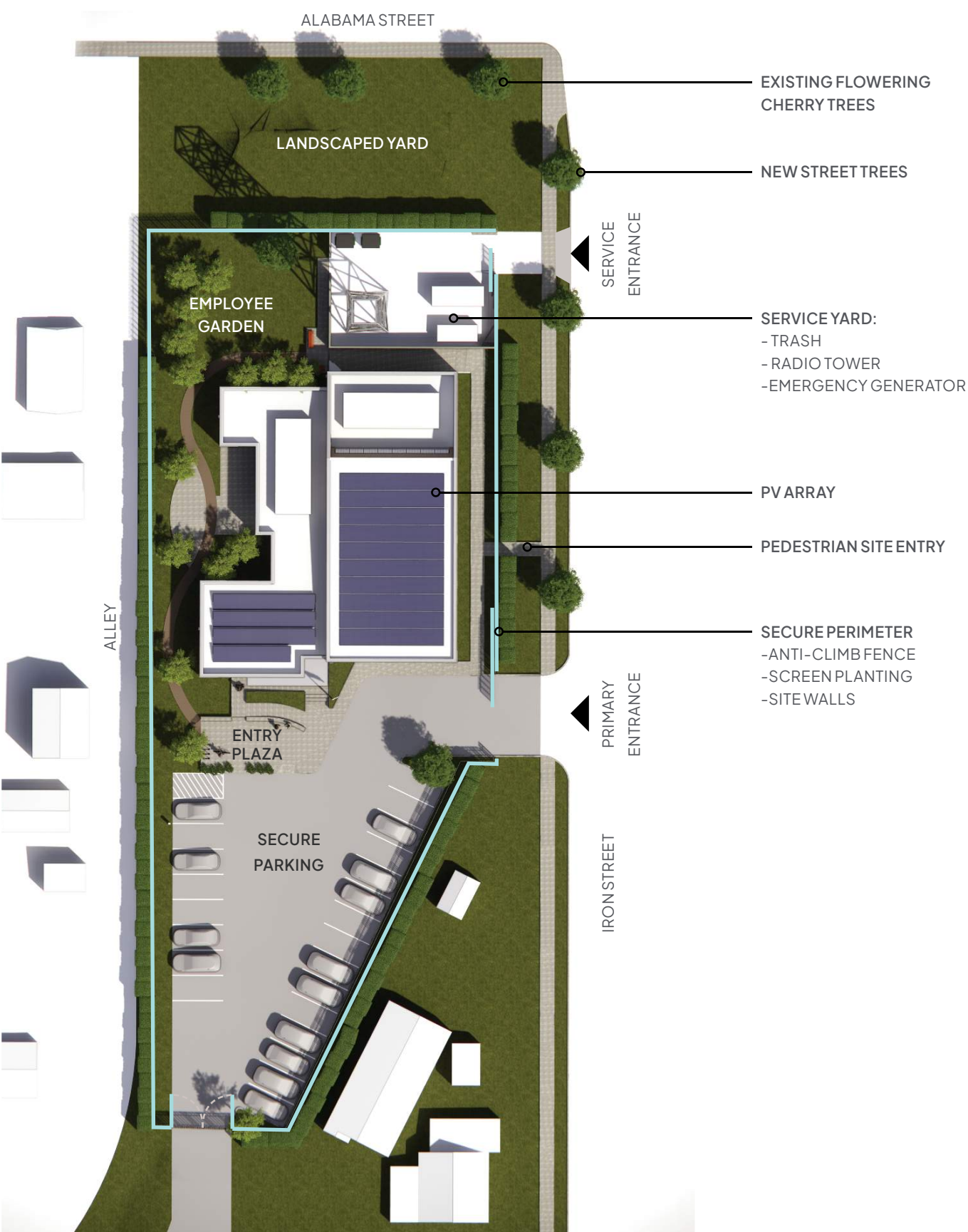
Project Goals + Objectives

- Site Design

Building Design

Schedule

Site Design



Site Design: Site Renderings



Site Design: South Entry Rendering



Agenda

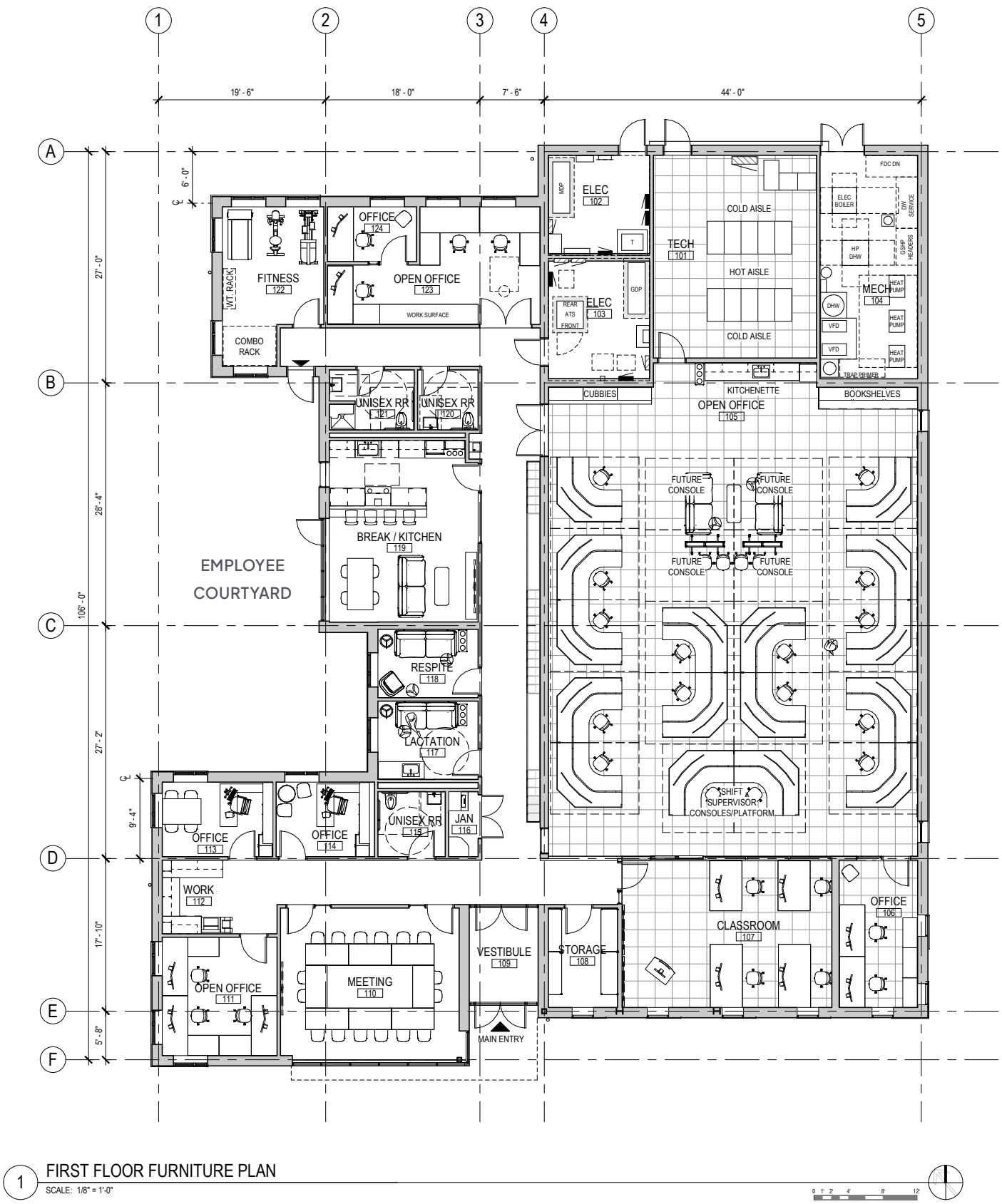
Project Goals + Objectives

Site Design

● Building Design

Schedule

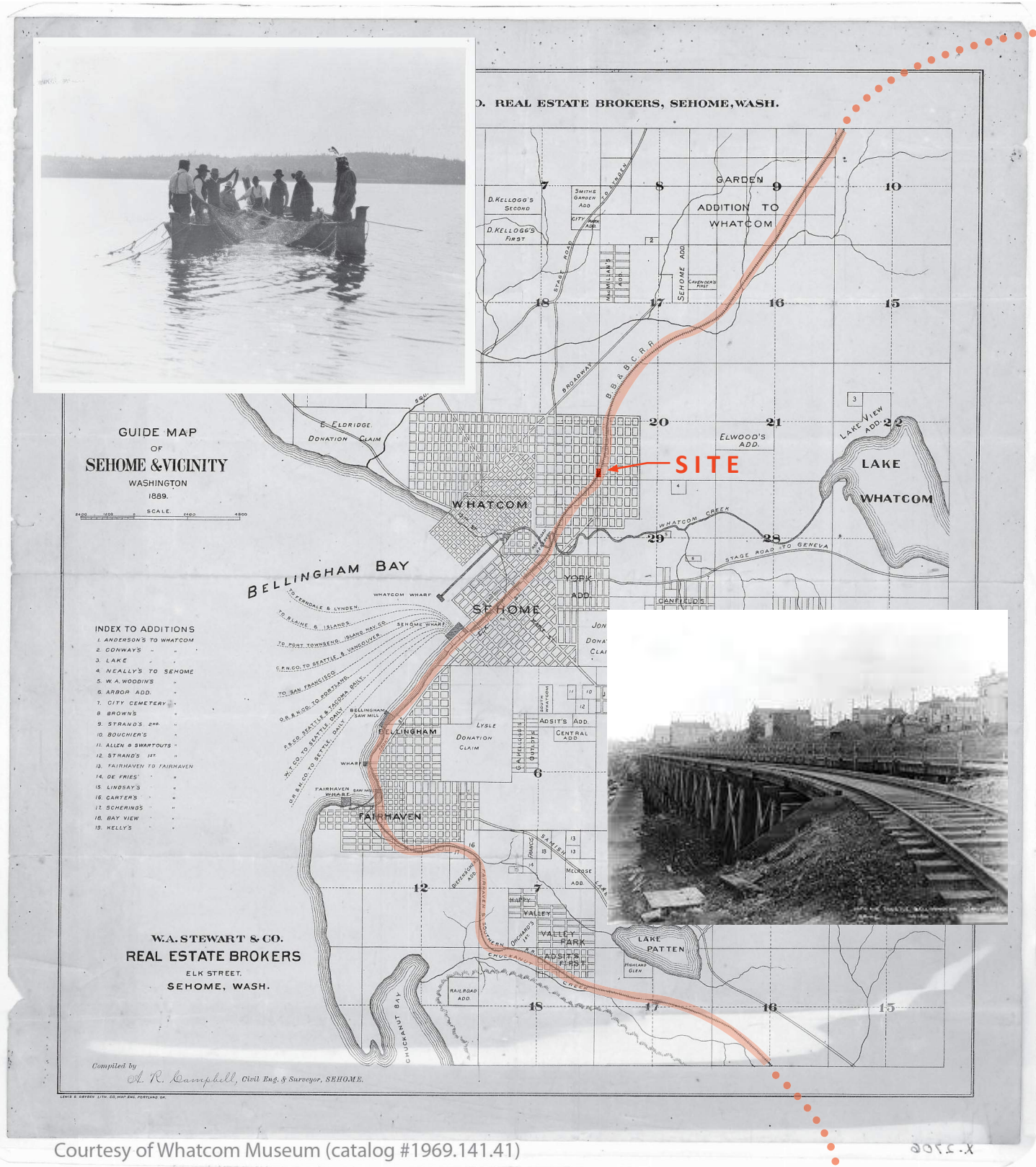
Building Design: Floor Plan Layout



Building Design: Materiality In Context

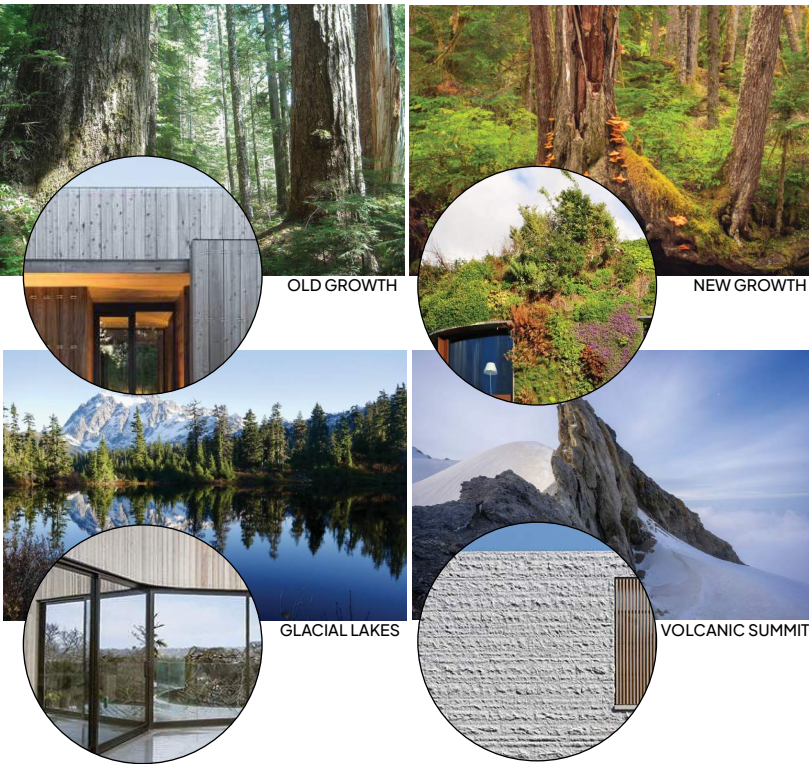


HISTORY BUILT AROUND NATURAL RESOURCES



1889 - PLAT MAP

TO MOUNTAIN | LOGGING | MINING



INDUSTRIALIZING IMPACT OF RAILWAY



TO COAST | FISHING | INDUSTRY

Building Design: Natural Inspiration



1



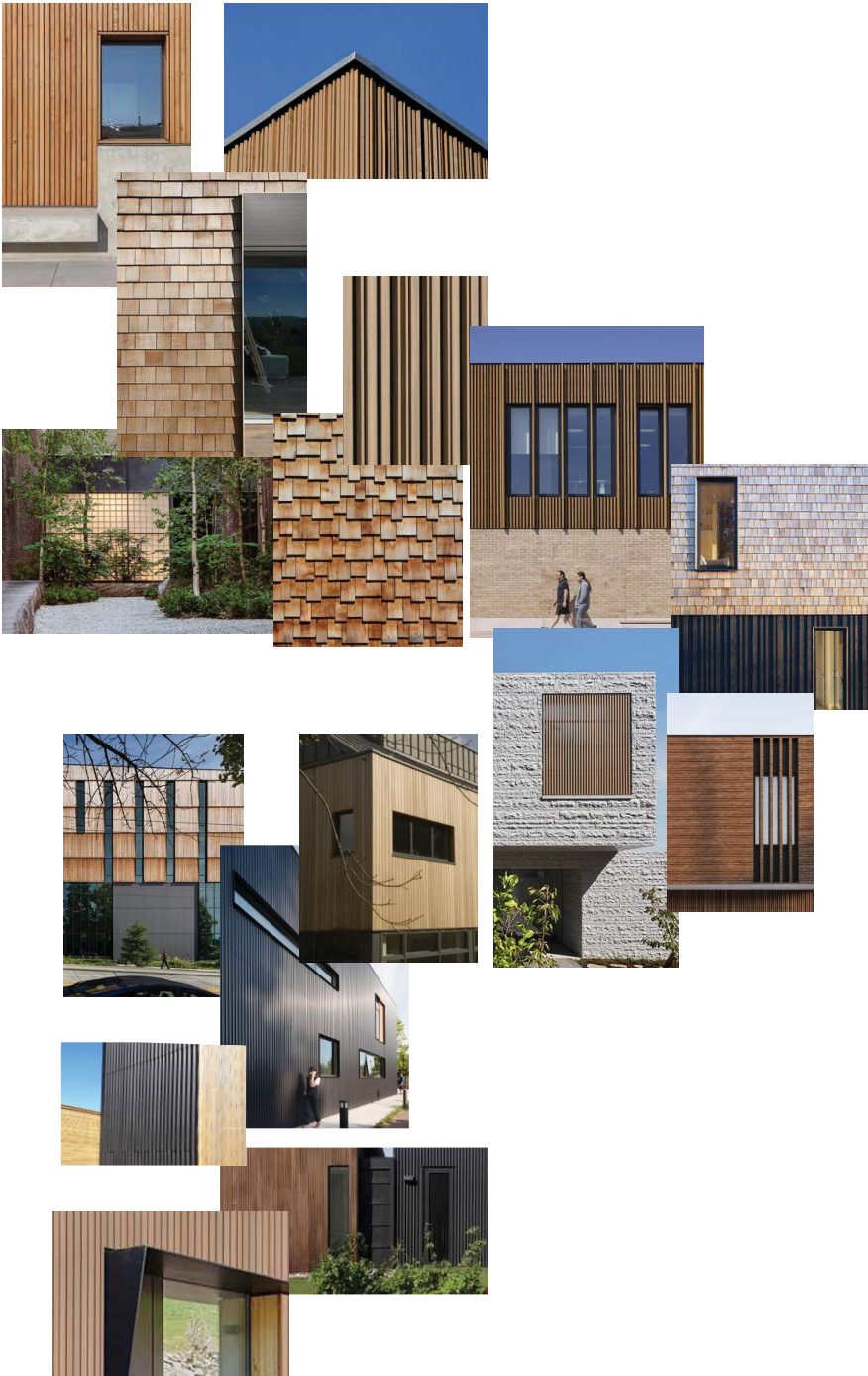
2



3

Idea Board: Overall Pallet

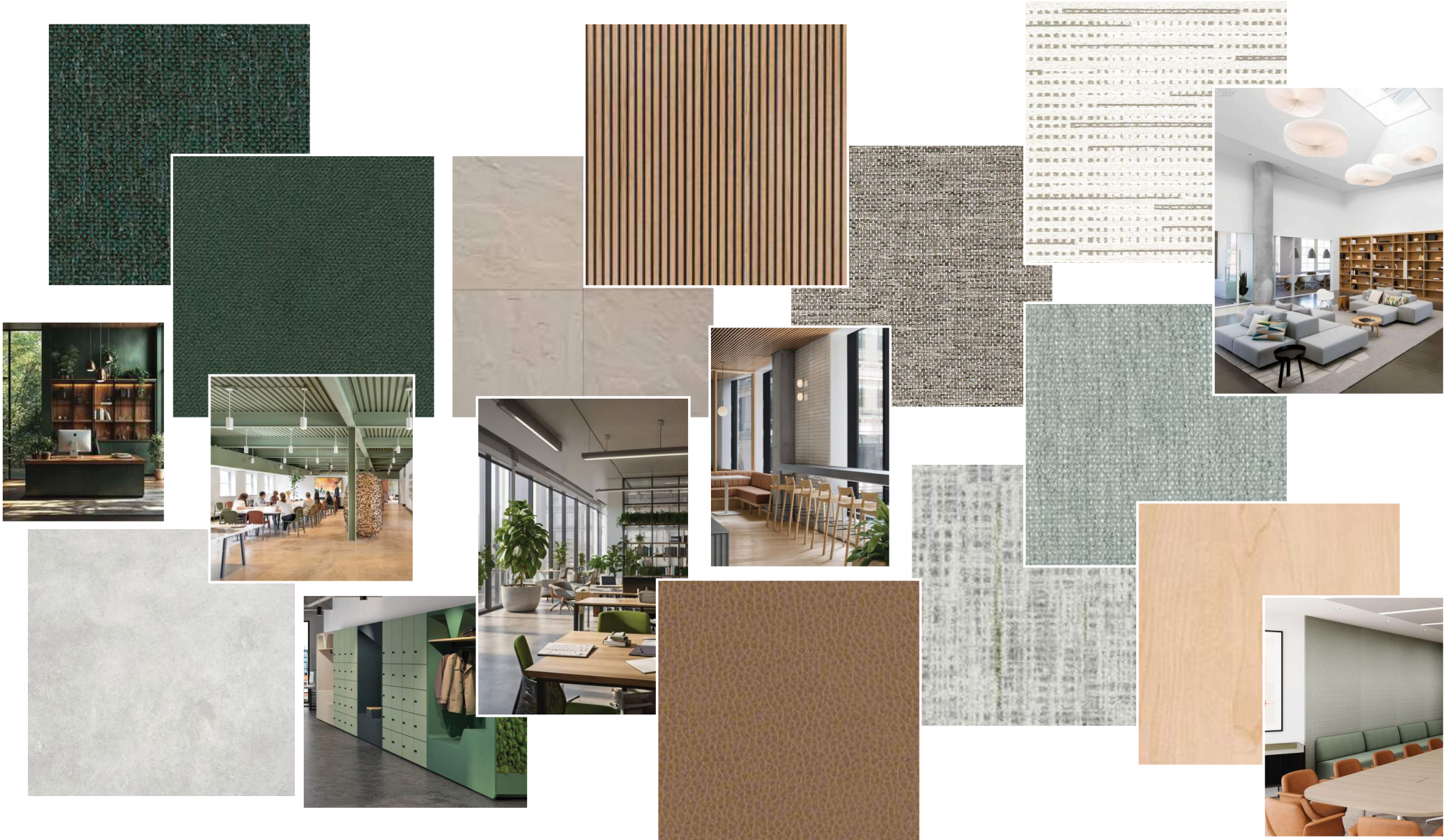
Exterior Materials



Interior Materials

TO FOREST

TO MOUNTAIN



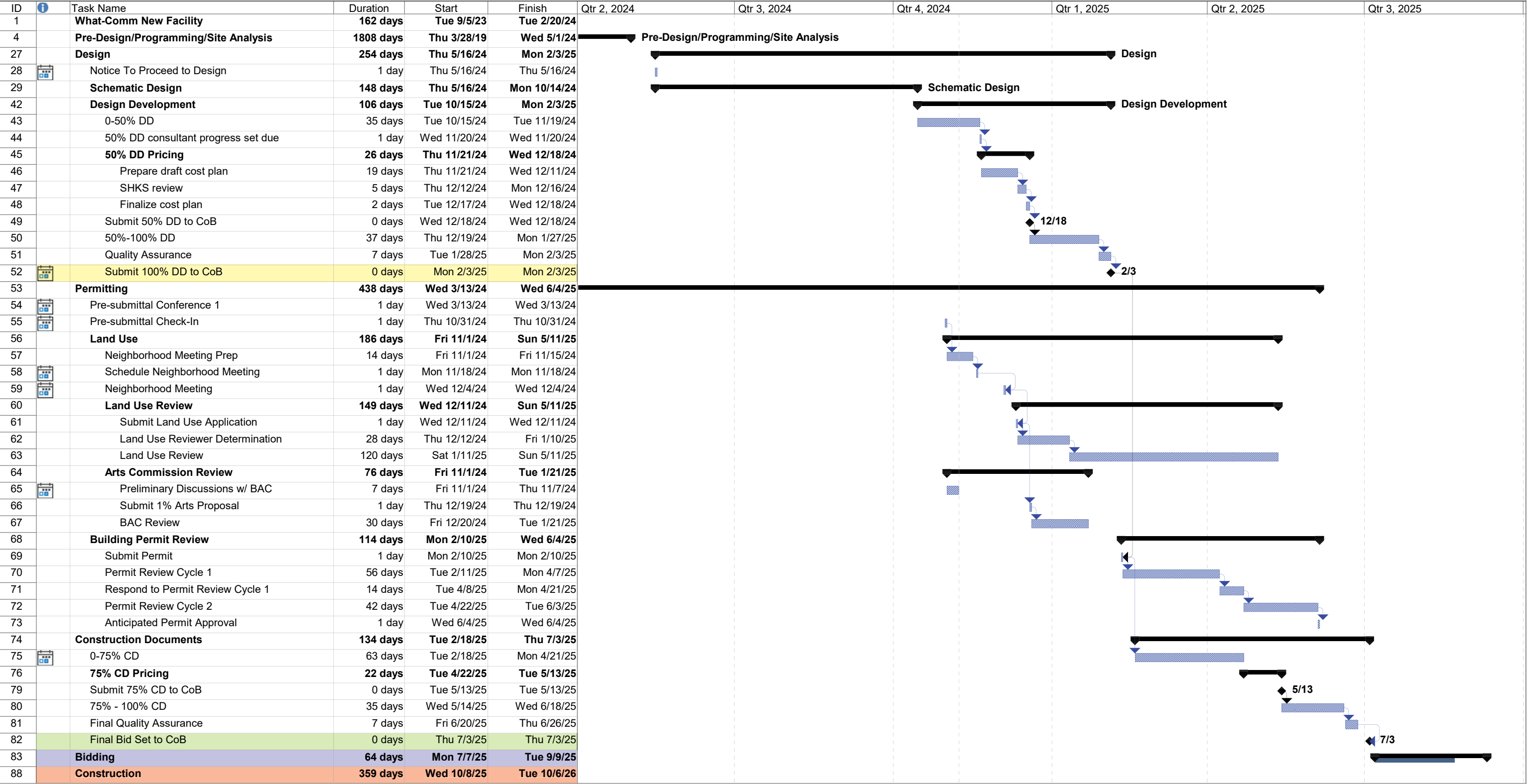
Agenda

Project Goals + Objectives

Site Design

Building Design

● Schedule



Project: 23-1004_Design Schedule_W
Date: Fri 11/8/24

Task

Split

Milestone

Summary

Project Summary

External Tasks

External Milestone

Inactive Task

Inactive Milestone

Inactive Milestone

Inactive Summary

Manual Task

Duration-only

Manual Summary Rollup

Manual Summary

Start-only

Finish-only

External Tasks

External Milestone

Progress

Deadline