

Preparation and Adoption of Park Mater Plans

Reference Number PAR 04.00.01

Purpose

To establish guidelines for development and adoption of Park Master Plans.

Scope

Each proposed park shall have a master plan. Master plans are prioritized pending available resources.

Definitions

City - City of Bellingham Parks and Recreation Department

Park Board - is the City of Bellingham Parks and Recreation Advisory Board

Park - includes geographically contiguous parcels designated for a specific use and managed by the Parks and Recreation Department.

Master Plan - is a document developed with public input that guides the development and use of Parks.

Policy/Conditions

1. Timeframe for Developing a Master Plan

In consultation with the Mayor, the Parks and Recreation Department Director shall determine the timeframe for developing a new master plan or amending an existing master plan. The decision shall be based on a variety of factors including, but not limited to, funding, department workload, and City priorities.

2. City Solicits Public Input

City staff shall present park master plan options at a public meeting for input.

The views of citizens, civic and service clubs, governmental agencies and other groups, organizations and community interests shall be solicited at a public meeting.

3. Parks and Recreation Advisory Board Shall Provide Final Recommendation

City staff shall present park master plan options to the Parks and Recreation Advisory Board.

The Parks and Recreation Advisory Board shall vote on a final recommended plan.

4. City Council Approves Final Master Plan

The final master plan shall be submitted to City Council for adoption.

5. City Uses Same Process for Changes

Park master plans may be amended.

Major park changes will be adopted using the same procedure for approval of initial master plan.

Determination on whether a change is major or minor shall be at the sole discretion of the Parks and Recreation Director.

Status	Active
Level	Departmental
Chapter	Parks, Recreation and Cemetery
Section	
Developed By	Byron Elmendorf, Parks and Recreation Director
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Revised By	Park Policy Review Committee
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Approved By	Leslie Bryson, Parks & Recreation Director
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