


Mayor's Neighborhood Advisory Commission Park Facility Updates

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Agenda

- City-sponsored event criteria
- Fee waivers for Neighborhood Associations
- Updated facility rentals
- [Park Facility Rentals - City of Bellingham \(cob.org\)](https://www.cob.org/park-facility-rentals)

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City-sponsored event eligibility

- Events must be open to the public and free of charge.
- Fundraisers are not permitted.
- The event organizer must serve the Bellingham community.
- Events/programs must provide a clearly articulated benefit to the community and explain how the event supports the City's Legacies and Strategic Commitments.
- Sponsorship Applications must be submitted in writing to the Mayor's Office a minimum of 60 days prior to the event.
- The organizer must comply with all the requirements of the Special Event Permit, including applicable insurance.
- Anticipated attendance must be at least 200.

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Neighborhood Association fee waivers

- Purpose: provide an opportunity for neighborhood associations to gather in park facilities free of charge once per year for a neighborhood meeting.
- Free use of Block Party Trailer



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Fee waiver guidelines

- Group must be a recognized Bellingham Neighborhood Association
- One permit per year for a park facility
 - Rates range from \$35-\$150/hour depending on facility
- Must be for a regularly scheduled Neighborhood Association meeting
 - Waiver is good for up to a three-hour reservation.

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Process:

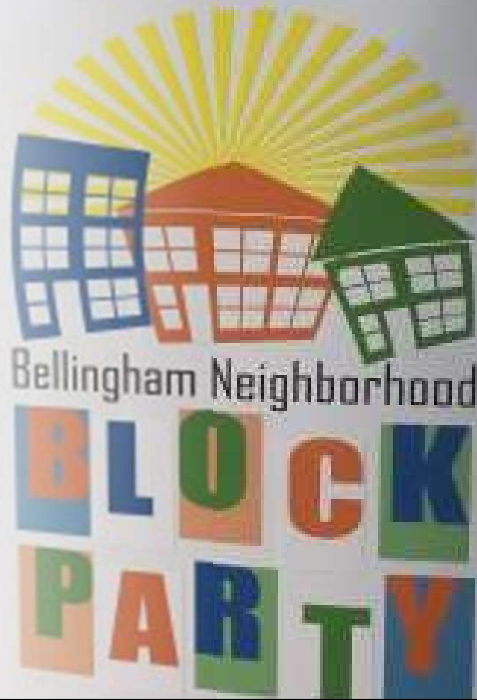
- Association Completes the Special Event Request Application.
 - A minimum of seven days in advance, 30 days or more strongly encouraged.
- Parks & Recreation Staff will:
 - Waive the Special Event Application Fee
 - Waive facility reservation fee (up to three hours)
 - Issue the permit

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Block Parties:

- 2024 Season: June 1 through August 31
 - Reservations opened on February 7, 2024
- Process:
 - Block Party Trailer Reservation Application Form
 - [Block Party Trailer - City of Bellingham \(cob.org\)](#)
 - Special Event Permit to allow trailer parking and street closure
 - Dropped off Friday, picked up Monday



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New Park Facilities:

- Cordata Park Pavilion
- Fairhaven Library Auditorium
- Lodge at Van Wyck Park
- Neighborhood park field areas
- Hundred Acre Wood Outdoor Classroom



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Returning Park Facilities:

- Elizabeth Park Gazebo
- Maritime Heritage Park Pavilion
- Boulevard Park Stage
- Depot Market parking lot

New Practice Field Locations \$8 per hour



- Cornwall Park, North and South
- Lake Padden Cricket Pitch/Baseball Field (West side)
- Roosevelt Park
- Fairhaven Park, lower fields
- Forest and Cedar Park
- Laurel Park
- Memorial Park
- All other park fields: First come, first served, no reservations available

Free Picnic Shelters

- Big Rock Garden
- Birchwood Park
- Happy Valley Park
- Harriet Spanel Park



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