

Record of Materials - SAMPLE

Date

Item Number	Item Qty	Unit of Measure	Bid Item Name	Material/Component	Documentation Requirement	Specification Reference	Drawing Reference	Submittal No.	Complete	Notes
G-25			Incidental, General Conditions		City of Bellingham Business License Prime Contractor	Terms & Conditions, page 8, item 19 and General Provisions G-25 Page 36				
G-28			Incidental, General Conditions		Approved Pedestrian Control and Protection	General Provision G-28, Page 36				
G-31			Incidental, General Conditions		Traffic Control Plan	General Provision G-31, Page 39				
G-38			Incidental, General Conditions		Contractor's Daily Activity Log	General Provision G-38, Page 40				
G-68			Incidental, General Conditions		Construction Recycling Plan	General Provisions G-68, Page 42				
G-70			Incidental, General Conditions		Fill and Grade Permit for Disposal of Surplus Excavated Material	General Provisions G-70, Page 43				
G-72			Incidental, General Conditions		Stormwater Management Permit	General Provisions G-72, Page 43				
G-95			Incidental, General Conditions	-	Accident Prevention Program & Site Specific Safety Plan	General Provisions G-95, Page 44				
n/a			Incidental, General Conditions		List of Subcontractors	Terms and Conditions, Page 8, Item 15, WSDOT 1-08.1				
n/a			Incidental, General Conditions		Approved Statement of Intent to Pay Prevailing Wages, Prime Contractor	Terms & Conditions, page 9, Item 23, WSDOT 1-07.9(5)				
n/a			Incidental, General Conditions		Approved Affidavit of Wages Paid, Prime Contractor	Terms & Conditions, page 9, Item 23, WSDOT 1-07.9(5)				
n/a			Incidental, General Conditions		Spill Prevention, Control and Countermeasures Plan	WSDOT 1-07.15(1)				
n/a			Incidental, General Conditions		Progress Schedule, Weekly Look-Ahead Schedule	WSDOT 1-08.3(1), 1-08.3(2)D				
n/a			Incidental, General Conditions		Emergency Contact List	WSDOT 1-05.13(1)				
1.0			Mobilization		Written Access Plan	Special Provisions Page 46				
3.0			Select Borrow		Approved Submittal	Special Provisions Page 48				
4.0			Restoration Seeding		Approved Submittal	Special Provisions Page 48				
5.0			Wood Chip Mulch		Approval Submittal, Approved Sample	Special Provisions Page 49				
6.0			Force Account		Labor & Equipment Rates	WSDOT 1-09.6				

Inspections/Notifications

Phase of Work				Who	Specification Reference	Dwg Ref.
			Notification of Adjacent Residents and Businesses	Contractor	G-32	
			Utility Locate	Contractor	G-35	
			Tree Protection	Contractor	Special Provisions Page 49	
			Substantial Completion	Contractor/Parks	WSDOT 1-08.5	
			Final Inspection	Contractor/Parks	WSDOT 1-05.11 and Special Inspection Note 3	

Examples:

1 Acceptance sample per 1000 C.Y. of concrete
1 Acceptance Sample per 4000 Tons
1 Acceptance Sample(s) Required
Acceptance per 9-4.44 of Const. Manual
Acceptance per 9-4.50 of Const. Man. or See Current QPL
Acceptance per 9-4.75 of Const. Manual or See Current QPL
Acceptance per Std. Spec. 6-02.3(5)
'APPROVED FOR SHIPMENT' Stamp/Tag
Catalog Cut
Certificate of treatment and lumber grading stamp
Certification of Compliance per 6-02.3(5)B
Certified concrete delivery ticket or See Current QPL
Document conformance to approved plan
Lumber Grade Cert or APPR'D FOR SHIPMENT Tag/Stamp or See Current QPL
Mfr. Cert. per Std. Spec. 1-06.3
Mill Test Report Number or See Current QPL
Obtain Current Plant Certificate
Proprietary item
Proprietary item
Sample per 9-4 of Const Manual
Satisfactory Test Report
Satisfactory test report from State Materials Laboratory or See Current QPL
Verification of "FABRICATION APPROVED" decal
Verification of "FABRICATION APPROVED" decal or See Current QPL
Visual Inspection
Visual Inspection or See Current QPL
'WSDOT Inspected' Tag/Stamp