

**BELLINGHAM MUNICIPAL COURT
REQUEST FOR COURT RECORDS**

1) I AM REQUESTING COURT RECORDS ON:

Myself **OR**

Someone else (provide name and date of birth below)

Full Name: _____
 First Name Middle Name Last Name

Date of Birth: _____

2) I AM REQUESTING THE FOLLOWING COURT RECORDS (Court does not have police reports**):** _____

Case Number(s): _____

DO THE COPIES NEED TO BE CERTIFIED? Yes No
(Certified copies should not be faxed or emailed)

Are these court records for Kelly Services? Yes No

3) RECORDS REQUESTED BY:

Your Name: _____

Your Address: _____

_____ City State Zip Code

Your Phone Number (including area code): _____

4) I WOULD LIKE THE CLERK TO:

Call when records are ready and I will pick them up (hours 9:00am-12:00pm and 1:00pm – 4:00pm)

Mail records

Fax records - Fax number (including area code) _____

Email records - Email address: _____

COURT USE ONLY

Court docket from public access given to requestor.

DCH given to requestor after providing photo ID.

Scanned documents from OnBase given to requestor.

This court records request is complete (no other records needed). _____

Clerk's Initials