

BELLINGHAM MUNICIPAL COURT, WASHINGTON

TIME-PAYMENT COLLECTION APPLICATION

Managed by Signal Management Services (SMS)
A division of AllianceOne Receivables Management, Inc.
253-620-2239 or 800-874-1958

Case No:

Please provide the following information to be considered for the Court's time-payment collection program. For assistance or if you have questions, please contact SMS at the above telephone numbers.

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

(Last) (First) (M.I.) (MM/DD/YYYY)

Residence Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Cell Telephone #: (\_\_\_\_\_) \_\_\_\_\_ Home Telephone #: (\_\_\_\_\_) \_\_\_\_\_

Email Address: \_\_\_\_\_

Are you currently subject to any bankruptcy proceeding (check one): No\_\_\_\_, Yes\_\_\_\_. If yes, provide:

Bankruptcy Court (City): \_\_\_\_\_, Case #: \_\_\_\_\_, Chapter: \_\_\_\_\_

Attorney (if any) Name and Telephone: \_\_\_\_\_

AUTHORIZATION: I authorize the Court, SMS and their agents (including collection agents) to contact me at or on any number, address or device about which I provide information (whether provided in this document or otherwise, and including but not limited to email, telephone, cellular phone or other wireless device, text message, and VoIP), including via automatic dialing and/or delivery devices, pre-recorded or artificial voice messages, or other communication devices or methods, even if I incur a charge for receiving such communication. I further authorize obtaining information about me from one or more credit reporting agencies. These authorizations pertain to any cases or accounts I have now or in the future with the Court, SMS and/or their agents (including collection agents).

ACKNOWLEDGEMENT: As a condition of my participation in a time-payment collection program, I acknowledge that I must meet any payment requirements and other program conditions. I further acknowledge that the Time-Payment Collection Program is offered by the Court under its inherent powers, and does not represent a contract or agreement between me and any other party, including the Court or SMS; that any program fees are imposed as court costs by the Court under RCW 3.02.045, and shall not be construed as consensual fees for services; and that the Court has the authority to allow participation, disallow participation, and/or suspend or revoke participation in the program in its discretion

SIGN AND DATE YOUR APPLICATION: \_\_\_\_\_

You may check a date if you have a preferred payment due date: Signature Date
5th 10th 15th 20th 25th

If you wish to make automatic monthly payments, please fill out the below section. Call SMS if you need assistance.
By my signature above I authorize a payment of \$\_\_\_\_\_per month to be withdrawn from my account on or after the \_\_\_ day of every month, beginning with the month of \_\_\_\_\_, 20\_\_\_, until my account is fully paid, by the following method (check one):

- ( ) checks printed by SMS and signed by an SMS representative on my behalf (the checks will be numbered sequentially beginning with the number: \_\_\_\_\_)
( ) post-dated paper checks signed by the account holder, which I will supply to SMS

Bank Routing and Account #: \_\_\_\_\_

Complete Name on Account: \_\_\_\_\_

Bank Address (City, State, Zip): \_\_\_\_\_

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This box is filled out by the Court and/or Signal: Court Name/Division: \_\_\_\_\_  
Case Number: \_\_\_\_\_ Name: \_\_\_\_\_  
SMS Acct No.: \_\_\_\_\_ Account Set-Up Deadline Date: \_\_\_\_\_  
Total Amount Owed (including Fine/Penalty/Probation/Costs/Fees/Assessments): \$ \_\_\_\_\_

See cover letter for your case number, SMS account number, and current balance. Your time-payment program is subject to approval and/or modification by the Court.

The account set-up fee of \$15.00 (if applicable) and the first month's payment must be paid before the account will be set up by SMS. Accounts that are added to an existing time-payment collection program with the same court are not assessed a set-up fee. Court costs and interest may be assessed each month to the total amount owing, as follows:

- A. If your account is in "current status" (all payments made as required) the monthly court cost shall be \$4.75 for one case or \$8.25 for two or more cases.
- B. If your account falls into "past due status" (any payment not made as required) the monthly court cost shall increase to \$7.75 for one case or \$11.25 for two or more cases, for every month thereafter.
- C. Interest may accrue on all outstanding amounts, depending on the policy of the particular court involved.

Generally, if the total amount owed is under \$1,000, the Minimum Monthly Payment Amount is the greater of 10% of the account balance or \$25. If the total amount owed is \$1,000 or more, the Minimum Monthly Payment Amount is 5% of the account balance. If you are unable to afford the Minimum Monthly Payment described above, please call SMS at 253-620-2239 or 800-874-1958 to arrange a lower monthly payment. You may use the table below to estimate your initial payment:

Account Set-up Fee (\$15.00 unless payment plan already in place):	\$ _____
Minimum Monthly Payment Amount:	\$ _____
Initial Payment Amount:	\$ _____

ALL PAYMENTS ARE TO BE SENT TO: **SIGNAL MANAGEMENT SERVICES**  
**PO Box 3101**  
**SOUTHEASTERN PA 19398-3101**

**You will be advised if your estimated initial or monthly payment amount, and/or your due date is not approved after your application has been processed.**

It is in your best interest to make payments larger than the minimum each month and/or pay the account in full early. HOWEVER, an additional or larger payment made in one month will not change the Minimum payment due the next month. If a payment check is dishonored, a handling fee (currently \$30) will be assessed and other statutory fees may be assessed.

YOU MUST MAKE PAYMENTS AS REQUIRED AND KEEP YOUR PERSONAL INFORMATION (SUCH AS ADDRESS AND PHONE NUMBERS) CURRENT WITH SMS, OR THE FOLLOWING WILL OCCUR: All amounts will become immediately due. The Court may re-impose suspended portions of the fine/penalty/costs, assess additional court costs, and refer the account to a collection agency for full collection efforts. For a traffic infraction, the Court may also assess a failure to pay penalty, a hold may be placed on your license until all amounts are paid, and the Department of Licensing may contact you concerning the status of your license. For a criminal matter, the Court may issue a bench warrant and impose a fine or cost for contempt of court.