

Program Area: 11. Administration

Goal:

Administer and coordinate ICT and committee activities to support Management Plan implementation.

The Administration Program Area aims to effectively administer and coordinate the Interjurisdictional Coordinating Team (ICT) and Program Area Committee activities to support the successful implementation of the Lake Whatcom Management Plan.

Notable Accomplishments:

Since 2000 the Interjurisdictional Coordinating Team (ICT) has served to coordinate staff from the City, County, Water and Sewer District, as well as several partner organizations. The ICT's administration and coordination efforts have resulted in the successful implementation of two Lake Whatcom Management Program five-year work plans, each with numerous tasks and actions. The second five-year work plan has now been completed.

In 2008, the Lake Whatcom Joint Policy Working Group was formed as a subcommittee of the Joint Councils/Commissioners. Several Lake Whatcom Joint Policy Group subcommittee meetings have been held to discuss the status of Lake Whatcom Management Program, regulations, land use and other issues.

During 2009, Sudden Valley Community Association staff were invited to participate in ICT meetings and work product development. SVCA is now also actively participating in work plan implementation.

Reference Documents:

1992 Lake Whatcom Joint Resolution

<http://lakewhatcom.org/cc10resolution1992.htm>

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Task: 11.1 Staff the ICT, Management Committee, and Joint Council meetings

Period	Responsible Party	Cost Estimate	Status	P Reduction
2010 - 2014	ICT	\$185,000	Active	None

Task Objective: Support Lake Whatcom Management Program (LWMP) implementation by staffing the Interjurisdictional Coordinating Team (ICT), the Management Committee, and Joint Council meetings

Actions:

- Produce agendas, minutes, research, presentations and other work products for all LWMP meetings
- ICT members attend and participate in all LWMP meetings

Intended Lake Benefits: Phosphorus Reduction Fecal Coliform Reduction Sediment Reduction Other

If other, please describe:

Performance Measures: 1) Report location of agendas, minutes and presentations for all LWMP meetings

Cost Estimates:

Year	Party	FTEs (\$)	Capital Costs	Other	Total
2010	City	0.16 (\$16,000)			\$16,000
	County	0.16 (\$16,000)			\$16,000
	District/Other	0.05 (\$5,000)			\$5,000
2011	City	0.16 (\$16,000)			\$16,000
	County	0.16 (\$16,000)			\$16,000
	District/Other	0.05 (\$5,000)			\$5,000
2012	City	0.16 (\$16,000)			\$16,000
	County	0.16 (\$16,000)			\$16,000
	District/Other	0.05 (\$5,000)			\$5,000
2013	City	0.16 (\$16,000)			\$16,000
	County	0.16 (\$16,000)			\$16,000
	District/Other	0.05 (\$5,000)			\$5,000
2014	City	0.16 (\$16,000)			\$16,000
	County	0.16 (\$16,000)			\$16,000
	District/Other	0.05 (\$5,000)			\$5,000
Total		1.85 (\$185,000)			\$185,000

Program Area: 11. Administration
Task: 11.4 Maintain contact with regulatory agencies

Period	Responsible Party	Cost Estimate	Status	P Reduction
2010 - 2014	ICT	\$15,000	Active	None

Task Objective: Support Management Plan implementation by maintaining information exchange with agencies

Actions:

- Receive and respond to communication from regulatory agencies regarding lake water quality, natural resources, and lake watershed land use

Intended Lake Benefits: Phosphorus Reduction Fecal Coliform Reduction Sediment Reduction Other

If other, please describe:

Performance Measures: 1) Annual report on significant regulatory issues resolved or left outstanding

Cost Estimates:

Year	Party	FTEs (\$)	Capital Costs	Other	Total
2010	City	0.01 (\$1,000)			\$1,000
	County	0.01 (\$1,000)			\$1,000
	District/Other	0.01 (\$1,000)			\$1,000
2011	City	0.01 (\$1,000)			\$1,000
	County	0.01 (\$1,000)			\$1,000
	District/Other	0.01 (\$1,000)			\$1,000
2012	City	0.01 (\$1,000)			\$1,000
	County	0.01 (\$1,000)			\$1,000
	District/Other	0.01 (\$1,000)			\$1,000
2013	City	0.01 (\$1,000)			\$1,000
	County	0.01 (\$1,000)			\$1,000
	District/Other	0.01 (\$1,000)			\$1,000
2014	City	0.01 (\$1,000)			\$1,000
	County	0.01 (\$1,000)			\$1,000
	District/Other	0.01 (\$1,000)			\$1,000
Total		0.15 (\$15,000)			\$15,000

Program Area: 11. Administration
Task: 11.5 Oversee contracts and work products

Period	Responsible Party	Cost Estimate	Status	P Reduction
2010 - 2014	ICT	\$47,000	Active	None

Task Objective: Oversee variety of consultant and contractor projects, contracts and work products

Actions:

- Provide administration oversight for contracts including: Institute for Watershed Studies, Conservation Contracting, Brown and Caldwell, Whatcom County Health Department and others (2010)
- Sudden Valley staff will increase monitoring of capital projects and ensure consultant planning and construction work meets all jurisdictional regulations and requirements

Intended Lake Benefits: Phosphorus Reduction Fecal Coliform Reduction Sediment Reduction Other

If other, please describe:

Performance Measures: 1) Annual report to include status of projects and contracts

Cost Estimates:

Year	Party	FTEs (\$)	Capital Costs	Other	Total
2010	City	0.02 (\$2,000)			\$2,000
	County	0.02 (\$2,000)			\$2,000
	District/Other	0.01 (\$1,000)/0.05 (SVCA) (\$5,000)			\$6,000
2011	City	0.02 (\$2,000)			\$2,000
	County	0.02 (\$2,000)			\$2,000
	District/Other	0.01 (\$1,000)/0.05 (SVCA) (\$5,000)			\$6,000
2012	City	0.02 (\$2,000)			\$2,000
	County	0.02 (\$2,000)			\$2,000
	District/Other	0.05 (SVCA) (\$5,000)			\$5,000
2013	City	0.02 (\$2,000)			\$2,000
	County	0.02 (\$2,000)			\$2,000
	District/Other	0.05 (SVCA) (\$5,000)			\$5,000
2014	City	0.02 (\$2,000)			\$2,000
	County	0.02 (\$2,000)			\$2,000
	District/Other	0.05 (SVCA) (\$5,000)			\$5,000
Total		0.47 (\$47,000)			\$47,000

