



2021 Annual Report

Community Development Advisory Board (CDAB)

2021 Accomplishments / Highlights

Throughout 2021, CDAB members continued the important work of the board via Zoom as COVID-19 continued to restrict our ability to gather as a group in-person. This group successfully launched another round of NOFAs and made important recommendations on the available funding this grant cycle. They also enjoyed presentations from agencies that are doing amazing work in our community:

- Whatcom Council on Aging
- DVSAAS (Domestic Violence & Sexual Assault Services)
- WA State Finance Commission (Homebuyer assistance)
- Road2Home & LIHI (Gardenview Tiny House Village)

Notice of Funding Availability Process

Each year, the Board reviews notices of funding availability (NOFAs) prior to their publication and makes funding recommendations as part of the annual Action Plan process. Some NOFAs are published annually, and some are published every two years or as funding is available.

Every other year, the Board is tasked with reviewing housing and human **service grant applications** and the appropriate allocations of funding. This year the City executed 27 grant contracts after the group recommended which agencies to fund and how much each should be allocated, and the Mayor and Council completed their processes.

View the complete list of funded projects and programs on the City's website at <https://www.cob.org/services/housing/pages/funding-recipients.aspx>.

2021 Action Plan

This plan is created to detail the activities and funding allocations for the upcoming year and is a requirement of HUD for federal grant funds.

Purpose of the Advisory Board



BMC 2.46.010.

The Board shall advise the Mayor and City Council, as well as City departments, as set forth in BMC 20.46.010 on matters related to the programs and projects that utilize the Community Development Block Grant Program, the HOME Investment Partnerships Program, other federal funding, and state and local funding.

Meetings:

The Board meets on the second Thursday of most months at 6:00 p.m. in the Mayor's Board Room (or via Zoom Webinars this year).

These meetings are open to the public.



March 1: The draft Action Plan was released, and the 30-day public comment period was opened.

March 11: A public hearing on the Action Plan was held before the board. There were no comments on the Action Plan received by members of the public at this meeting.

April 1: The Board recommended approval of the plan, which is the third action plan of the 2018-2022 Consolidated Plan. The City Council passed their resolution on the 2021 Action Plan at their April 26 meeting.

CAPER (Consolidated Annual Performance Evaluation Report)

The CAPER describes the year-end status of all activities proposed by the City in the prior year annual Action Plan. It evaluates accomplishments proposed by the Strategic Plan, as well as the goals outlined in the Housing Levy Administrative and Financial Plan.

September 9: *Public Hearing* on the CAPER was held at the conclusion of a 30-day public comment period. There was no public comment received at the meeting about the CAPER; the board made minor suggestions and recommended approval of the report.

Other Accomplishments / Opportunities

As a result of the ongoing COVID-19 pandemic, the City of Bellingham participated in many different COVID-19 relief measures. Additional funding was proposed and allocated; additional needs surfaced in the community; more coordination was required between the City, County and other partners. CDAB members were kept informed and provided input throughout the year on these complex and changing circumstances.

The members were invited to participate in other opportunities throughout the year, outside of the regularly scheduled monthly meeting:

- October 18-22 – Housing Week [online](#)
- The City's review of the Residential-Multi project



The City of Bellingham's Community Development Advisory Board consists of (up to) fifteen (15) members appointed by the Mayor.

Membership / Attendance

- Alycia Hawkins (Chair) attended 8/9 meetings
- Aran Clauson attended 9/9 meetings – *Perfect Attendance*
- Brien Thane attended 9/9 meetings – *Perfect Attendance*
- Elizabeth Jennings attended 9/9 meetings – *Perfect Attendance*
- Kathleen Roy attended 5/5 meetings – *Perfect Attendance (term ended)*
- Kaylee Galloway attended 8/9 meetings
- Leah Wainman (Vice) attended 3/6 meetings (term ended)

Five new members joined us throughout the year

- Christopher Pasquale attended 4/8 meetings
- Jennifer Miles attended 4/5 meetings
- Rachel Jewell attended 4/4 meetings – *Perfect Attendance*
- Suneeta Eisenberg attended 2/2 meetings – *Perfect Attendance*
- Yin-Ho Lai attended 8/8 meetings – *Perfect Attendance*

- Members that were not able to finish the full year as a board member included: Greg Arnold, Javier Flores and Cassidy Thornton. We thank you all for your service!

Meetings held in 2021

January 14	February 11	March 11
April 1	May 13	June 10
July – No Meeting	August – No Meeting	September 9
October 14	November 18	December 9 – No Mtg

More information about the Community Development Advisory Board, or for access to the meeting materials including minutes, staff reports and the audio-recordings visit www.cob.org/cdab.