City of Bellingham
Classification Specification

CLASS TITLE	**Park Technician - Structures**
DEPARTMENT	**Parks And Recreation\Operations Division**
UNION:	**1937**
SG:	**110**
CS:	**Yes**
FLSA:	**Y**
EEO/SOC CODE:	**SC/37-3019**

NATURE OF WORK:

Performs a variety of skilled technical duties and physical labor associated with the repair, maintenance, construction and installation of parks structures and surfaces. Assists with the repair, maintenance and installation of various water systems and electrical/mechanical systems through the performance of general construction and equipment operation. Maintains records as required by City policy, state and local laws. Works collaboratively with other teams within the Park Operations Division and staff from other City departments to meet program goals and objectives.

DISTINGUISHING CHARACTERISTICS:

The Park Technician – Structures is distinguished from other Park Technician classifications by its primary responsibility for conducting repair, maintenance and construction duties for parks structures and surfaces. This position requires skills to perform specialized trade work in building construction, maintenance and repair utilizing carpentry, masonry, painting, glaziery, concrete work, roofing and other building trades. Requires technical skills to perform work associated with assisting the Park Specialist in the repair, maintenance and installation of various water systems and electrical/mechanical systems.

The Park Technician – Structures is distinguished from the Park Specialist – Structures in that it operates primarily in a hands-on capacity, supporting the program by implementing the Park Specialist's approved work plan. The Specialist operates in a broader capacity which includes planning, scheduling and monitoring program area work.

SUPERVISORY RELATIONSHIPS:

Reports to Park Facilities Manager or the Park Improvements Supervisor. Receives daily direction from assigned Park Specialist – Structures. Work is performed independently or as part of a crew under general supervision and the guidance of applicable federal, state and local statutes, regulations, policies, procedures and contractual agreements. May serve as a lead worker for lower classified staff as assigned; provides training, technical guidance and day-to-day direction. Maintains close working relationships with Park Operations staff and other City Departments.

ESSENTIAL FUNCTIONS:

1. Performs repair, alteration and installation work to park buildings, structures, and equipment involving carpentry, concrete work, roofing, painting, masonry and other trades utilizing manual skills.

2. Assists in the repair, renovation, maintenance and new construction work of plumbing, sewer and drainage systems.

3. Assists in the repair, maintenance and new installation of various mechanical and electrical systems.

4. Inspects park structures such as bridges, stairways, buildings, shelters, docks and boardwalks. Reports property and storm damage and vandalism to the supervisor on an Incident/Intentional Damage form. Inspects condition of structures and provides input on methods, materials and timelines required for repair, renovation or replacement.

5. Operates specialized power-driven equipment such as table saw, radial arm saw, skill saw, chain saw, planer and specialized test equipment. Operates air compressor and jackhammer.

6. Operates a variety of automotive equipment including dump trucks, flatbed trucks and pickup trucks to transport equipment and materials. Operates backhoe tractor and other types of tractors with implements as assigned.

7. Under the direction of a Park Specialist, makes on-site assessment of conditions and circumstances or pre-assigned projects and determines resources needed, including equipment supplies and materials.

8. Maintains necessary tools by cleaning, performing routine maintenance and assuring proper storage.

9. Serves as lead worker to Park Worker, Extra Labor and other seasonal personnel as assigned. Provides training, technical guidance and day-to-day direction. Provides performance feedback to supervisor.

10. Completes required reports for area of assignment.

ADDITIONAL WORK PERFORMED:

1. Performs other related work within the scope of the classification as assigned.

PERFORMANCE REQUIREMENTS (Knowledge, Skills and Abilities):

Knowledge of:
- Working knowledge of codes, procedures, regulations of the construction trades.
- Use of hand tools, power tools and equipment.
- Workplace safety rules and regulations.
- Working knowledge of governmental functions and processes.

- Operation of a wide range of automotive equipment including dump trucks, flatbed trucks, backhoe tractor and other specialized equipment.
- Requirements of personal protective equipment.

Skill in:
- Operating a variety of mechanized equipment and hand tools.
- Strong communication and customer service skills to work with a variety of citizens using tact, courtesy and good judgment.
- Independent judgment, including the ability to plan and carry out work assignments, maintain required standards of work (production, quality and safety)

Ability to:
- Interpret, understand and follow technical drawings.
- Perform continuous physical and manual labor.
- Perform assigned work independently under general supervision.
- Ability and willingness to follow directions.
- Understand, interpret and apply procedures and directives.
- Make accurate estimates of time and materials to complete projects.
- Lead a team including the ability to provide guidance, solve problems, exhibit interpersonal sensitivity, adaptability/flexibility, and time management.
- Ability and willingness to pursue ongoing training to improve knowledge and skills in building trades.
- Ability and willingness to work out of doors in all weather conditions.
- Ability and willingness to adhere to provisions of the team agreements for the Operations Division.
- Maintain consistent and punctual attendance.
- Ability and willingness to demonstrate the Public Service Competencies of Service Orientation, Results Orientation, and Teamwork and Cooperation.
- Physical abilities to perform the essential functions of the job, including:
  - Frequently communicate accurate information and ideas to others;
  - Frequently operate hand and power tools safely;
  - Frequently operate heavy equipment;
  - Frequently work from heights above ground of up to 40 feet;
  - Frequently lift equipment and materials of up to 50 lbs. and transport objects weighing up to 100 pounds.

WORKING ENVIRONMENT:

Work is performed primarily outdoors in all weather conditions on irregular and uneven terrain and at all heights and angles above or at ground level when working on or in structures or equipment. Occasional work indoors at a desk or computer to attend meetings, training or paperwork. Frequent exposure to moderate risk on construction sites, which requires employees to follow established safety policies and procedures. Depending on the project or assignment, may be required to use appropriate safety equipment, wear a variety of protective high visibility clothing, rain gear, safety boots, safety glasses and gloves.

EXPERIENCE AND TRAINING REQUIREMENTS:

- Minimum of two years of apprentice-level experience in at least one area of the construction trades such as, carpentry, concrete work, plumbing or electrical.
- Two years of coursework or related training in construction management/technology or a related field may be substituted for one-year of required experience in a construction trade.
- Experience in operating a backhoe tractor, front-end loader or related equipment required.
- Previous work experience in a construction environment preferred.

NECESSARY SPECIAL REQUIREMENTS:

- Employment contingent upon passing a criminal background check and child and adult abuse records check.
  Valid Washington State driver's license and good driving record. Must submit a three-year driving abstract prior to hire.
- Must secure and maintain a flagging and traffic control certification within 12 months of hire.
- Must secure and maintain a valid First Aid and CPR certification within 12 months of hire.

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COMMISSION ADOPTION: 12/11/2024