



**Public Works Department**  
**City of Bellingham**

**SMALL CELL MODIFICATION PERMIT**  
**APPLICATION REQUIREMENTS**  
**(BMC 13.16.090)**

1. Identify the permitted small cell facility that applicant is seeking to modify.
2. State whether the application constitutes an eligible facilities request. If applicant states that the application does constitute an eligible facilities request, the applicant shall provide sufficient information to enable the department to verify that statement, including but not limited to information showing that the proposed modification will not defeat any concealment requirements, including but not limited to the height and volumetric restrictions contained in this chapter.
3. Identify the use and size of any equipment, and the height of any antennae(s), that the applicant seeks to remove from the permitted facility.
4. Identify the use and size of any equipment, and the height of any antennae(s), that the applicant seeks to add to the permitted facility.
5. Provide recent photographs of the existing permitted facility.
6. Provide scaled construction site plans showing existing and new transmission equipment that the permittee is seeking to install.
7. Provide scaled construction elevation drawings showing existing and new transmission equipment that the permittee is seeking to install. The drawings shall indicate changes in height to the facility's antennae(s), if any, clearly demonstrating that the proposed modification complies with the height restrictions in this chapter.
8. Detailed schematics of all new, modified or replacement transmission equipment, including the dimensions of each component and a volumetric calculation showing that the modified facility continues to meet the volumetric requirements of a small cell facility as defined in this chapter.
9. Provide photo-simulations of the existing and new transmission equipment that the permittee is seeking to install.
10. Include a signed statement from a registered engineer attesting that the modified facility will comply with the public health compliance standard.
11. Include a signed statement from a registered engineer attesting that the modified facility will not compromise the integrity of the support pole.