



**Public Works Department
City of Bellingham**

**Application for Adjustment
to
Storm and Surface Water Utility Charges**

I, _____, hereby apply for a reduction in the stormwater charge pursuant to BMC 15.16.040 for the following described property, for the specified utility charges and for the following reason(s):

I. Property identification:

Parcel Owner: _____

Parcel Number: _____

Parcel Address: _____

Account Number/Customer Number: _____

Contact Phone Number: _____

II. Type of adjustment being sought:

Review of impervious surface

Discharge of stormwater is directly to marine waters with no connection to City system

Discharge of stormwater is to an infiltration facility meeting eligibility requirements

Rainwater harvesting system

III. Documents included to support your request:

Impervious surface area calculation

Stormwater discharge location

Engineered stormwater site plan (SSP)

Information on rain harvesting system

Other

Signature _____

Print Name _____

Date _____

Please email application and forms to yfwang@cob.org or mail Fiona Wang at the Operations address shown below.

Engineering

104 W. Magnolia Street, Suite 109
Bellingham, WA 98225
Phone: (360) 778-7900
Fax: (360) 778-7901
TTY: (360) 778-8382
Email: pw@cob.org

Natural Resources

104 W. Magnolia Street, Suite 109
Bellingham, WA 98225
Phone: (360) 778-7800
Fax: (360) 778-7901
Email: pw@cob.org

Operations

2221 Pacific Street
Bellingham, WA 98229
Phone: (360) 778-7700
Fax: (360) 778-7901
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Instruction Sheet

Application for Adjustment to Storm and Surface Water Utility Charges

Section I. Property information:

- Provide the Parcel Number identifier. This information is found on your property tax statement.
- Provide the address of the site where you want the adjustment.
- Provide the legal description of the parcel (for instance Lot 2, Block 7 of Fairhaven Addition to Bellingham). This information is on your property tax statement or your property deed.
- Provide your utility account number. This number is on the face of your water/sewer/storm utility bill.

Section II. Type of adjustment:

- Select the type of adjustment to the monthly rate that you are applying for. See the attached copy of a portion of the utility ordinance for details on available credits and requirements.

Section III. Documents to include:

- You must provide information to support adjustment requests selected in Section II. (For instance you may state that you believe the amount of impervious surface is in error based upon your own, submitted measurements.)
- Additional credits may be available if the site drains directly to Bellingham Bay or if it discharges to a certified infiltration facility. Provide information on discharge location for the City to evaluate.
- Submit a Stormwater Site Plan (SSP) and Record Drawings for Infiltration Facility Applications. See Section C.2 of BMP 15.16.040 for requirements.
- Credits may be available for a new or remodeled commercial building that utilized a permissive rainwater harvesting system to offset potable water use. Provide information that it meets criteria.

Signature block:

- Fill out the signature and contact information section. The applicant should be either the legal owner of the parcel, the designated rate payer/s for the parcel or a legal representative